

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: Pioneer Union School District

CDS Code: 09619450000000

School Year: 2024-25

LEA contact information:

Patrick Paturel

Superintendent

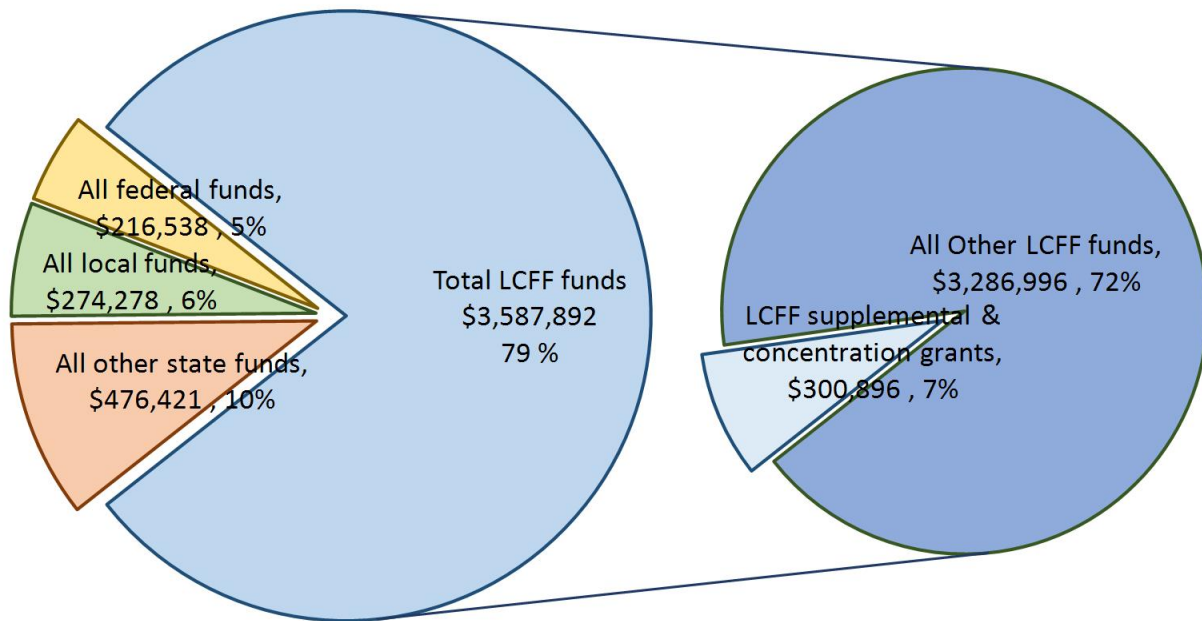
ppaturel@pioneerusd.org

530-620-3556

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2024-25 School Year

Projected Revenue by Fund Source

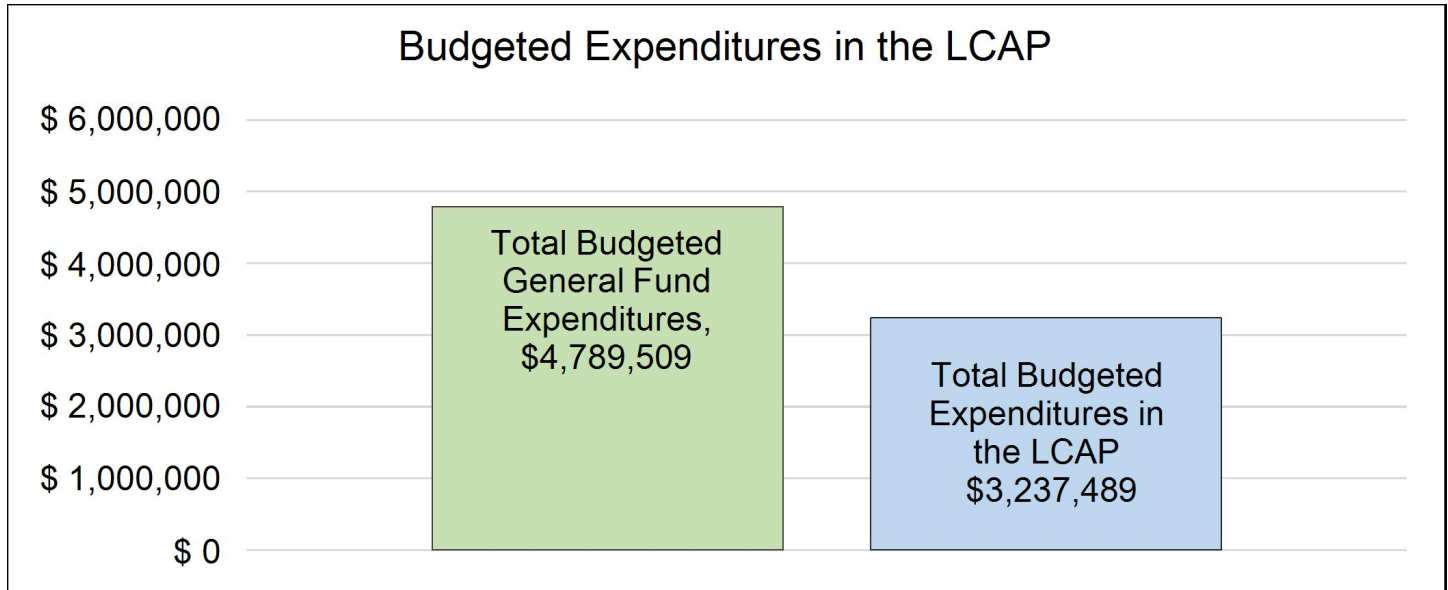


This chart shows the total general purpose revenue Pioneer Union School District expects to receive in the coming year from all sources.

The text description for the above chart is as follows: The total revenue projected for Pioneer Union School District is \$4,555,129, of which \$3,587,892.00 is Local Control Funding Formula (LCFF), \$476,421.00 is other state funds, \$274,278.00 is local funds, and \$216,538.00 is federal funds. Of the \$3,587,892.00 in LCFF Funds, \$300,896.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

LCFF Budget Overview for Parents

The LCFF gives school districts more flexibility in deciding how to use state funds. In exchange, school districts must work with parents, educators, students, and the community to develop a Local Control and Accountability Plan (LCAP) that shows how they will use these funds to serve students.



This chart provides a quick summary of how much Pioneer Union School District plans to spend for 2024-25. It shows how much of the total is tied to planned actions and services in the LCAP.

The text description of the above chart is as follows: Pioneer Union School District plans to spend \$4,789,509.00 for the 2024-25 school year. Of that amount, \$3,237,489.00 is tied to actions/services in the LCAP and \$1,552,020 is not included in the LCAP. The budgeted expenditures that are not included in the LCAP will be used for the following:

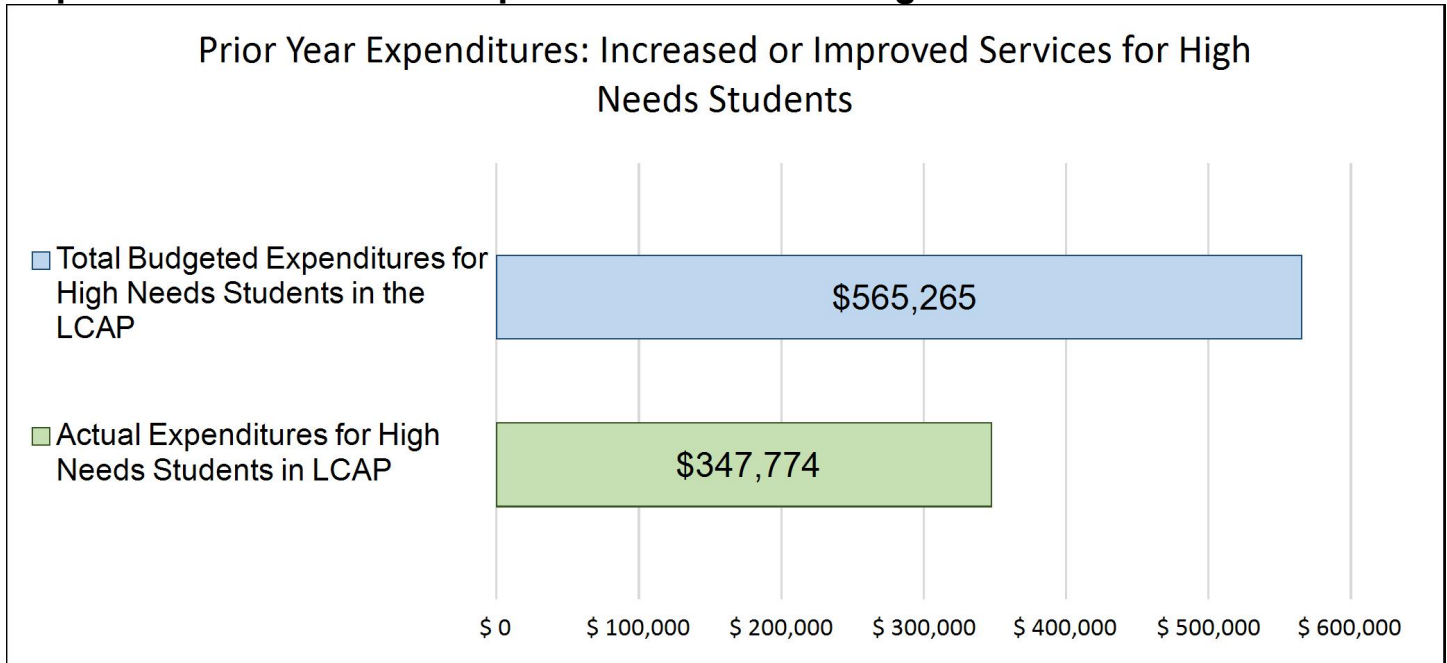
These funds are general operating costs such as utilities, supplies, copier lease, and maintenance.

Increased or Improved Services for High Needs Students in the LCAP for the 2024-25 School Year

In 2024-25, Pioneer Union School District is projecting it will receive \$300,896.00 based on the enrollment of foster youth, English learner, and low-income students. Pioneer Union School District must describe how it intends to increase or improve services for high needs students in the LCAP. Pioneer Union School District plans to spend \$415,271.00 towards meeting this requirement, as described in the LCAP.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2023-24



This chart compares what Pioneer Union School District budgeted last year in the LCAP for actions and services that contribute to increasing or improving services for high needs students with what Pioneer Union School District estimates it has spent on actions and services that contribute to increasing or improving services for high needs students in the current year.

The text description of the above chart is as follows: In 2023-24, Pioneer Union School District's LCAP budgeted \$565,265.00 for planned actions to increase or improve services for high needs students. Pioneer Union School District actually spent \$347,774.00 for actions to increase or improve services for high needs students in 2023-24.

The difference between the budgeted and actual expenditures of \$-217,491 had the following impact on Pioneer Union School District's ability to increase or improve services for high needs students:

In 2023-24 the district was unable to fill the position for the counselor and the band teacher. In addition, some of the expenditures such as instructional assistants and digital intervention resources were paid from one time restricted funds.

2023–24 Local Control and Accountability Plan Annual Update

The instructions for completing the 2023–24 Local Control and Accountability Plan (LCAP) Annual Update follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pioneer Union School District	Patrick Paturel Superintendent	ppaturel@pioneerusd.org 530-620-3556

Goals and Actions

Goal

Goal #	Description
1	Goal 1: All students will receive the individualized supports they need to thrive academically and socially through a coordinated system of supports. (CA State Priorities: 2, 4, 5, 6, 7)

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Student progress in Systematic Instruction in Phonemic Awareness and Phonics (SIPPs)	SIPPS instructional progress: 1st grade– 14 beginning, 17 extension, 2 challenge 2nd grade– 3 beginning, 9 extension, 31 challenge 3rd grade– 8 extension, 17 challenge	SIPPS Levels - End of Year Gr Beg Ext Ch Passed K 100% 0% 0% 0% 1st 62% 19% 19% 0% 2nd 20% 23% 30% 27% 3rd 8% 35% 23% 34% 4th 0% 17% 17% 66% 5th 0% 0% 16% 84%	SIPPS Levels - End of Year Beg Ext Ch Passed K 100% 0% 0% 0% 1st 45% 41% 7% 7% 2nd 16% 26% 23% 35% 3rd 8% 12% 62% 19% 4th 0% 17% 53% 21% 5th 0% 11% 17% 72%	SIPPS Levels - End of Year Beg Ext Ch Passed K 100% 0% 0% 0% 1 76% 16% 4% 4% 2 21% 5% 73% 0% 3 8% 12% 62% 19% 4 15% 30% 0% 69% 5 0% 28% 22% 50%	All students completing SIPPs Extension level by the end of third grade.
Counseling services	100% of students referred to the counselor were provided an	100% of students referred to the counselor were provided an	100% of students referred to the counselor were provided an	100% of students referred to the counselor were provided an	All students referred to the counselor have an opportunity to participate in counseling services.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24																																																										
	opportunity for 1:1 counseling.	opportunity for 1:1 counseling.	opportunity for 1:1 counseling.	opportunity for 1:1 counseling.																																																											
Students performing at or above grade level on end of year local assessments in ELA and mathematics	<div>Percentage of students performing at or above grade level on EOY assessments of standards:</div> <table><tr><td>ELA</td><td>Math</td></tr><tr><td>K 89%</td><td>86%</td></tr><tr><td>1st 60%</td><td>73%</td></tr><tr><td>2nd 65%</td><td>28%</td></tr><tr><td>3rd 33%</td><td>12%</td></tr><tr><td>4th 14%</td><td>11%</td></tr><tr><td>5th 33%</td><td>13%</td></tr></table>	ELA	Math	K 89%	86%	1st 60%	73%	2nd 65%	28%	3rd 33%	12%	4th 14%	11%	5th 33%	13%	<div>Percentage of students performing at or above grade level on EOY assessments of standards.</div> <table><tr><td>ELA</td><td>Math</td></tr><tr><td>K 49%</td><td>78%</td></tr><tr><td>1 46%</td><td>19%</td></tr><tr><td>2 64%</td><td>47%</td></tr><tr><td>3 23%</td><td>41%</td></tr><tr><td>4 24%</td><td>6%</td></tr><tr><td>5 11%</td><td>17%</td></tr></table>	ELA	Math	K 49%	78%	1 46%	19%	2 64%	47%	3 23%	41%	4 24%	6%	5 11%	17%	<div>Percentage of students performing at or above grade level on EOY assessments of standards.</div> <table><tr><td>ELA</td><td>Math</td></tr><tr><td>K 95%</td><td>93%</td></tr><tr><td>1 56.5%</td><td>5.6%</td></tr><tr><td>2 76.7%</td><td>54.5%</td></tr><tr><td>3 50%</td><td>43%</td></tr><tr><td>4 80%</td><td>21%</td></tr><tr><td>5 25%</td><td>28%</td></tr></table>	ELA	Math	K 95%	93%	1 56.5%	5.6%	2 76.7%	54.5%	3 50%	43%	4 80%	21%	5 25%	28%	<div>Percentage of students performing at or above grade level on EOY assessments of standards.</div> <table><tr><td>ELA</td><td>Math</td></tr><tr><td>K 91%</td><td>88%</td></tr><tr><td>1 28%</td><td></td></tr><tr><td>2 66%</td><td>73%</td></tr><tr><td>3 76.7%</td><td>73%</td></tr><tr><td>4 71%</td><td>46%</td></tr><tr><td>5 57%</td><td>50%</td></tr><tr><td></td><td>42%</td></tr></table>	ELA	Math	K 91%	88%	1 28%		2 66%	73%	3 76.7%	73%	4 71%	46%	5 57%	50%		42%	A 15% increase in students performing at or above grade level on end of year assessments from 2021-2024.
ELA	Math																																																														
K 89%	86%																																																														
1st 60%	73%																																																														
2nd 65%	28%																																																														
3rd 33%	12%																																																														
4th 14%	11%																																																														
5th 33%	13%																																																														
ELA	Math																																																														
K 49%	78%																																																														
1 46%	19%																																																														
2 64%	47%																																																														
3 23%	41%																																																														
4 24%	6%																																																														
5 11%	17%																																																														
ELA	Math																																																														
K 95%	93%																																																														
1 56.5%	5.6%																																																														
2 76.7%	54.5%																																																														
3 50%	43%																																																														
4 80%	21%																																																														
5 25%	28%																																																														
ELA	Math																																																														
K 91%	88%																																																														
1 28%																																																															
2 66%	73%																																																														
3 76.7%	73%																																																														
4 71%	46%																																																														
5 57%	50%																																																														
	42%																																																														
Student survey data	<div>43 6th-8th grade students completed the Spring 2021 CHKS</div> <div>Students agree or strongly agree that school is a supportive environment:</div> <div>6th grade 62%</div> <div>7th grade 43%</div> <div>8th grade 54%</div>	<div>42 6th-8th grade students completed the Spring 2022 CHKS</div> <div>Students agree or strongly agree that school is a supportive environment:</div> <div>7th grade 28%</div> <div>8th grade 47%</div> <div>Neither disagree or agree that school is a</div>	<div>67 6th-8th grade students completed the Spring 2023 Mountain Creek Middle School Student Input Survey</div> <div>Students agree or strongly agree that school is a supportive environment: 72%</div>	<div>68 6th-8th grade students completed the Spring 2024 Mountain Creek Middle School Student Input Survey</div> <div>Students agree or strongly agree that school is a supportive environment: 64%</div>	Increase student responses on Student Survey for feeling safe and connected at school.																																																										

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	<p>Students agree that school is safe or very safe:</p> <p>6th grade 75%</p> <p>7th grade 54%</p> <p>8th grade 38%</p> <p>Students do not feel school is safe:</p> <p>6th grade 0%</p> <p>7th grade 0%</p> <p>8th grade 6%</p>	<p>supportive environment</p> <p>7th grade 61%</p> <p>8th grade 37%</p> <p>Students agree that school is safe or very safe:</p> <p>7th grade 52%</p> <p>8th grade 55%</p> <p>Students do not feel school is safe:</p> <p>7th grade 0%</p> <p>8th grade 0%</p>	<p>Students agree that school is safe or very safe: 70%</p>	<p>Students agree that school is safe or very safe: 69.1%</p>	
CAASPP mathematics achievement	2019 - Average student performance was 34.2 points below standard	2021 - 25.5% of students Exceeded or Met Standards	2022 - 24.44% of students Exceeded or Met Standards	2023 - 21% of students Exceeded or Met Standards	A 15% increase in student performance on CAASPP from 2021-2024.
Chronic absenteeism	2019 - 17.6 % of students were chronically absent	2021-22 - 35.3% of students were chronically absent.	<p>2022-23</p> <p>Pioneer - 42% of students were chronically absent</p> <p>Walt Tyler - 57% of students were chronically absent</p> <p>Mountain Creek- 30% of students were chronically absent</p> <p>District Wide - 40% of students were chronically absent</p>	<p>2023-24</p> <p>Pioneer - 30.8% of students were chronically absent</p> <p>Walt Tyler - 25.0% of students were chronically absent</p> <p>Mountain Creek- 22.1% of students were chronically absent</p> <p>District Wide - 28.0% of students were chronically absent.</p> <p>This is a 40%</p>	A 15% decrease in the number of students chronically absent from 2021-2024.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
				improvement over last year.	
Implementation of CA State Standards	(added in 2022-2023) State standards implemented in 100% of classrooms.	2022-23 State standards implemented in 100% of classrooms.		2023-24 State standards implemented in 100% of classrooms.	State standards implemented in 100% of classrooms.
Progress on the ELPAC	(added in 2022-2023) 25% of students improved by one level on the ELPAC from prior year.	2022-23 100 % of students improved by at least one level on the ELPAC from prior year.	2023-24 25 % of students improved by at least one level on the ELPAC from prior year.	2023-24 25 % of students improved by at least one level on the ELPAC from prior year.	Improve by 25% year to year of students performing one level higher on the ELPAC.
English Learner reclassification rate	(added in 2022-2023) Number and percentage of students reclassified	2022-23 4 students reclassified as Fluent English Proficient which is 36% of students reclassified	2024-24 4 students reclassified as Fluent English Proficient which is 36% of students reclassified	23-24 school year: 8 English Learner students. 12% reclassified.	All students who are EL prior to 5th grade will reclassify prior to 8th grade.
School attendance rate	(added in 2022-2023) 94% attendance rate	2022-23 89.96% attendance rate	2023-24 92% attendance rate	2023-24 92% attendance rate	97% attendance rate
Middle school dropout rate	(added in 2022-2023) 0% dropout rate	2022-23 0% dropout rate		2023-2024 0% dropout rate	0% dropout rate
Suspension and expulsion rate	(added in 2022-2023) Aeries rate of suspension. Aeries Rate of expulsion.	2022-23 7 students suspended in the the middle school; 9.4%	2023-2024 3 students suspended in the the middle school; 3.8%	2023-2024 3 students suspended in the the middle school; 3.8%	Maintain a suspension rate under 9%

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
		6 students suspended in the elementary schools; 2.8%	8 students suspended in the elementary schools; 4.0%	8 students suspended in the elementary schools; 4.0%	
Access to a broad course of study	(added in 2022-2023) All students have access to all core classes and elective coursework.	2022-23 All students have access to all core classes and elective coursework.		All students have access to all core classes and elective coursework.	All students have access to all core classes and elective coursework.

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

The PUSD band/music teacher position was vacant and unfilled for the entire 2023-2024 school year. Instructional assistants continue to be valuable in addressing intervention and learning loss needs. Intervention coordinator/teacher position was unfilled after October of 2023.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Band teacher unfilled during 23/24 school year, Intervention teacher unfilled after October 2023.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

- 1.1 Students identified as not meeting standard/benchmark received additional targeted supports from Instructional Assistants.
- 1.2 The full-time counselor was able to serve all students who were referred by staff, parents or self-identified for counseling services.
- 1.3 Student participation in Listen & Leap sessions and surveys identified areas for increasing connectedness including more student activities, dress up days, and intramural sports.

- 1.4 The Health Clerk tracked student absences and coordinated Student Attendance Review Team meetings for students who were at risk of being chronically absent.
- 1.5 100% of parents that participated in the Spring preschool survey requested that PUSD continue to offer full-day preschool.
- 1.6 Technology updated to ensure that all classrooms are equipped with an interactive TV as an effective instructional tool.
- 1.7 Digital tools are employed in the classroom, Learning Center and part of after school tutoring to provide our students at risk, especially our unduplicated students, with access to research-based high quality digital intervention programs.
- 1.8 Music program teacher position was unfilled all school year.
- 1.9 Library services are provided to every elementary class and preschool on a weekly basis and to middle school students daily during their lunch period.
- 1.10 All 6th graders were given opportunity to attend weeklong science camp. 19/20 students attended weeklong science camp.
- 1.11 Instructional Aides serve at-risk students daily through small group and individual intervention programs.
- 1.12 Intervention teacher position was unfilled after October of 2023. The program was ineffective without a teacher/leader in place. for the 2023/2024 school year, this position is expanded to 1.0 FTE to address increased student need.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Increase Intervention teacher from 0.5 FTE to 1.0 FTE. Restructuring Library time so that students have access through class visits and before school/recess times. Due to end of funding mechanism; Health Attendance clerk position reduced from 6 hours daily to 4 hours daily.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
2	Goal 2: We will prepare all students for lifelong learning by retaining high quality staff with competitive salaries and professional development and by communicating high expectations for all. (CA State Priorities: 1, 2, 5, 6, 7, 8)

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Class sizes	Average class size at Walt Tyler was 14 students during the 2020-21 school year. The average class size at Pioneer Elementary was 23.4 during the 2020-21 school year.	The average class size at Pioneer and Walt Tyler elementary schools was 19.3 in grades TK-5 and 19.8 in TK-3.	Pio & WT Avg 22 and MC Avg 27.3	Pioneer Avg. 21.44 Walt Tyler Avg. 8 Mountain Creek Avg. 25	Average class size at the elementary schools is below 24. Average class size at the middle school is below 33.
Comparative salaries	According to county data for the 2020-21 fiscal year, PUSD ranks 5th out of 8 when compared to comparable districts in El Dorado County in regards to Certificated salary schedule at step 1 and ranks 3rd in regards to the top salary.	According to the most recent county data for the 2021-22 fiscal year, PUSD ranks 1st out of 8 when compared to comparable districts in El Dorado County in regards to Certificated salary schedule at step 1 and ranks 2nd in regards to top salary.	PUSD ranks 4th out of 8 when compared to comparable districts in El Dorado County in regards to Certificated salary schedule at step 1. PUSD ranks 3rd out of 8 in regards to top salary.	Pioneer continues to strive to compensate all positions as competitively as allowed by current budget outlook.	PUSD ranks in the top three for certificated salaries when compared to similar size districts in El Dorado county.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Highly qualified and appropriately assigned teachers	All teachers were highly qualified except the music teacher.	We retained several highly qualified teachers for grades PreK - 8. We were unable to secure a highly qualified teacher for music instruction.	We retained several highly qualified teachers for grades PreK - 8. We hired 3 new teachers this year; two are highly qualified and one is an intern. We were unable to secure a teacher for music instruction.	All classrooms are staffed with credentialed teachers: One teacher is an Intern Credential.	All teachers are highly qualified for their position.
Students have access to standards aligned instructional materials.	(Established in 2022-2023) 100% of students have access.	2022-23 100% of students have access.		2023-24 100% of students have access.	100% of students have access.

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

No substantive differences.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

STEM class at the middle school is highly engaging and well liked by students. Staff PD plan reviewed and updated in April of 2023 to include a focus on ELA and Math PD for teachers and aides. Updated NGSS Science curriculum is not yet in place.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

No changes anticipated for 2024-2025.

A report of the Total Estimated Actual Expenditures for last year’s actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year’s actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
3	Goal 3: We will inform and engage our parents and community as we partner to prepare students for college and careers. (CA State Priorities: 3, 6)

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
Parent participation in communication platforms	95.1% of elementary school parents signed up for and regularly communicated with teachers using ClassDojo or a similar communication platform.	90% of elementary school parents signed up for and regularly communicated with teachers using ClassDojo. Middle school teachers communicate with 100% of parents using Aeries.net email. Administration uses Aeries.net, ClassDojo and Blackboard Connect to communicate with parents.	87% of elementary school parents signed up for and regularly communicated with teachers using ClassDojo. Middle school teachers communicate with 100% of parents using Aeries.net email. Administration uses Aeries.net and Blackboard Connect to communicate with parents.	91% of elementary school parents signed up for and regularly communicated with teachers using ClassDojo. Middle school teachers communicate with 100% of parents using Aeries.net email. Administration uses Aeries.net and Blackboard Connect to communicate with parents.	100% of parents sign-up for and regularly up-date Aeries portal and other communication tools such as ClassDojo.
Parent participation in surveys	9 Walt Tyler Parents completed the Spring 2021 CHKS Survey	14 Preschool parents completed the Spring Preschool Parent Survey	13 Preschool parents completed the Spring Preschool Parent Survey	15 Preschool parents completed the Spring Preschool Parent Survey	Increase parent participation in surveys to 40%.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	4 Preschool parents completed the Spring Preschool Parent Survey 34 Parents completed the PUSD Spring Parent Survey	20 parents completed the PUSD Spring 2022 Community Survey at STEAM Night or using Google Docs 37 community members/staff completed the superintendent search survey.	34 parents completed the PUSD Spring 2022 Parent Community Survey.	43 parents completed the PUSD Spring 2023 Parent Community Survey. This is a 26% increase over last year.	

Goal Analysis

An analysis of how this goal was carried out in the previous year.

A description of any substantive differences in planned actions and actual implementation of these actions.

There were no substantial difference occurred between planned and implemented actions.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

None noted.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

Walt Tyler and Pioneer Elementary School parents continue to participate at a high percentage in communication via ClassDojo. In addition, placing all school handbook materials and school forms in Aeries has increased the access to parents through accurate email and contact information. A significant amount of information was distributed to parents through Aeries emails, ClassDojo and Blackboard Connect. Feedback from parents indicated that communication from staff was mostly timely and informative. Numerous emails provided links to our website for further information, especially outreach resources. We were not successful in getting a high percentage of parents to complete our LCAP Spring survey.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

In partnership with PTO and teachers, the district will aim for a 50% return rate in the annual Parent Survey.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Goals and Actions

Goal

Goal #	Description
4	Goal 4: All schools will be clean, safe and well-organized and will have a positive climate that supports the academic, emotional and physical needs of all students. (CA State Priorities 1, 4, 6)

Measuring and Reporting Results

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
FIT Reports	2020 FIT report identified all schools in the District as having a "GOOD" school rating.	2022 FIT report identifies all schools in the District as having a "GOOD" school rating.	2023 FIT report identifies all schools in the District as having a "FAIR" school rating.	2024 FIT report identifies Mountain Creek Middle as having a "POOR" school rating. 2023 FIT report identifies Pioneer Elementary as having a "FAIR" school rating.	All PUSD schools continue to have "GOOD" or "EXEMPLARY" ratings.
SIA inspections	SIA inspections conducted in 2019-20 had minor findings that have been corrected.	SIA inspections conducted in 2021-22 had minor findings that have been corrected.	SIA inspections conducted in 2022-23 had minor findings that have been corrected.	No SIA inspections conducted in the 2023-2024 school year.	SIA inspections do not identify any safety hazards on our campuses.
Student behavior referrals	Pioneer Elementary School had 63 behavior referrals in 2020-21. Mountain Creek Middle School had 56	Walt Tyler Elementary School had 8 referrals in 2021-22. Pioneer Elementary School had 67 referrals in 2021-22.	Pioneer Elementary School had 15 referrals in 2022-23 Mountain Creek Middle School had 87	Pioneer Elementary School had 12 referrals in 2023-24 Middle School Referrals by grade: 6	A 15% decrease in the number of referrals to the school offices.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for 2023–24
	behavior referrals in 2020-21.	Mountain Creek Middle School had 202 behavioral referrals in 2021-22. 9 of the incidents were schedule 4 offenses which include possessing a controlled substance, bullying and theft. 6th grade - 26 7th grade - 87 8th grade - 89	behavioral referrals in 2022-23. 12 of the incidents were schedule 4 offenses which include possessing a vape, fighting and theft. Middle School Referrals by grade: 6th grade - 13 7th grade - 13 8th grade - 61	total schedule 4 offenses (suspension) including; harassment, vape THC, marijuana, and tobacco. 6th grade - 60 7th grade - 18 8th grade - 16	

Goal Analysis

An analysis of how this goal was carried out in the previous year.
A description of any substantive differences in planned actions and actual implementation of these actions.

None noted.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

No material differences.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

Extended Day service continues to support the school community and family's needs.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

Informal observation and data indicate that referrals are likely underreported. The District intends to place a principal into the district to better support student behaviors and positive school climate.

A report of the Total Estimated Actual Expenditures for last year's actions may be found in the Annual Update Table. A report of the Estimated Actual Percentages of Improved Services for last year's actions may be found in the Contributing Actions Annual Update Table.

Instructions

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education’s (CDE’s) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at lcff@cde.ca.gov.

Complete the prompts as instructed for each goal included in the 2023–24 LCAP. Duplicate the tables as needed. The 2023–24 LCAP Annual Update must be included with the 2024–25 LCAP.

Goals and Actions

Goal(s)

Description:

Copy and paste verbatim from the 2023–24 LCAP.

Measuring and Reporting Results

- Copy and paste verbatim from the 2023–24 LCAP.

Metric:

- Copy and paste verbatim from the 2023–24 LCAP.

Baseline:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 1 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 2 Outcome:

- Copy and paste verbatim from the 2023–24 LCAP.

Year 3 Outcome:

- When completing the 2023–24 LCAP Annual Update, enter the most recent data available. Indicate the school year to which the data applies.

Desired Outcome for 2023–24:

- Copy and paste verbatim from the 2023–24 LCAP.

Timeline for completing the “Measuring and Reporting Results” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Year 3 Outcome	Desired Outcome for Year 3 (2023–24)
Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Copy and paste verbatim from the 2023–24 LCAP.	Enter information in this box when completing the 2023–24 LCAP Annual Update.	Copy and paste verbatim from the 2023–24 LCAP.

Goal Analysis

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective in achieving the goal. Respond to the prompts as instructed.

A description of any substantive differences in planned actions and actual implementation of these actions.

- Describe the overall implementation of the actions to achieve the articulated goal. Include a discussion of relevant challenges and successes experienced with the implementation process. This must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

An explanation of how effective or ineffective the specific actions were in making progress toward the goal during the three-year LCAP cycle.

- Describe the effectiveness or ineffectiveness of the specific actions in making progress toward the goal during the three-year LCAP cycle. “Effectiveness” means the degree to which the actions were successful in producing the desired result and “ineffectiveness” means that the actions did not produce any significant or desired result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, desired outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

California Department of Education
November 2023

Local Control and Accountability Plan

The instructions for completing the Local Control and Accountability Plan (LCAP) follow the template.

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Pioneer Union School District	Patrick Paturel Superintendent	ppaturel@pioneerusd.org 530-620-3556

Plan Summary [2024-25]

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Pioneer Union School District serves Preschool through grade eight students in the southern portion of El Dorado County. PUSD operates two elementary schools, Pioneer Elementary serves students in grades preschool through fifth grade and Walt Tyler Elementary, a Necessary Small School, serves students in grades Transitional Kindergarten through fifth grade. Due to the Caldor Fire that completely destroyed Walt Tyler Elementary School Facilities August 17, 2021, the grade level and classroom configurations for 2024-2025 for Walt Tyler will be dependent on enrollment. In addition, PUSD operates one middle school, Mountain Creek Middle School, serving students in grades sixth through eighth. Pioneer Elementary and Mountain Creek Middle School are located next to the PUSD District Office in the town of Somerset at an elevation of approximately 2100 feet. Walt Tyler School Site is approximately 15 miles northeast of the District Office in the Town of Grizzly Flats at an elevation of approximately 4000 feet. Our student body is 69% white non-hispanic, 14% Hispanic and 14% two or more races. 53% of students are in households that are socioeconomically disadvantaged. PUSD has involved parent groups, our PTO serves to represent all of our sites. We have an engaged Pioneer School Site Council working with administration to develop, review and evaluate the effectiveness of our educational programs. We have a five member school board.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Pioneer USD serves preschool through eighth grade. Data for this grade span is not reported regarding College and Career Readiness or Graduation Rate.

Our middle school dropout rate is 0%. Middle school staff implement classroom interventions to ensure students are supported as they prepare for and transition to high school.

Our expulsion rate was 0% in 2023-24.

Pioneer USD would like to highlight success in other ways:

We continue to provide our counseling services 4 days per week.

We have an Outreach Coordinator to connect students and families to resources.

We were able to conduct Listen and Leap, listening circles, for students in 4th-8th grade for the 5th year in a row.

We were awarded a grant to implement Primary Play Intervention Program to support social and emotional learning for students up through 3rd grade.

We implement common grade level assessments for ELA and mathematics in grades TK-5.

We offered three sessions of after-school enrichment, one during the Fall and two in Spring which included classes in guitar, visual arts, nature art, basketball, and health/fitness. Yearlong enrichment was offered for dance and karate.

We offered sessions of after-school tutoring to a targeted group of students including Foster Youth, Homeless Youth, English Learners and students identified as Socioeconomically Disadvantaged.

We coordinated a middle school Science Fair for parents and students to experience activities and content in science, technology, engineering, arts and mathematics.

We send all 6th grade students to Nature Bridge Science camp for 5 days.

When considering our CA Dashboard results:

- Our School Health/Attendance clerk, Admin, and teachers will work to improve Chronic Attendance among Homeless students at all schools.
- Admin and Counselor will coordinate other means of correction in an effort to lower Suspension rates at all schools.
- Students with Disabilities, Socio-Economic Disadvantaged, and Homeless students will receive additional supports with Intervention Teacher and Instructional Assistants to target English Language Arts and Mathematics skills at all schools.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Technical assistance to address chronic absenteeism has shown good progress. Monthly attendance focus meetings and EDCOE training/consultation have shown to be very beneficial in reducing our absence rate. The use of A2A attendance monitoring and communication program is streamlining attendance accounting.

Comprehensive Support and Improvement

An LEA with a school or schools eligible for comprehensive support and improvement must respond to the following prompts.

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

None

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

N/A

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

N/A

Engaging Educational Partners

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Educational Partner(s)	Process for Engagement
Parents	Admin attended PTO meetings to gain input. Annual LCAP Parent Survey engages with parents. School Site Council reviews and gives input for LCAP annually.
Students	Middle School Annual Student Survey. Listen and Leap student listening circles provides student voice and direction for school climate and learning. Student leadership provides input through student council.
Teachers	Teachers provided two formal opportunities to provide input into LCAP. Teachers also represented on School Site Council which reviews LCAP. Ongoing informal opportunities exist for teachers to provide input.
Principal and Admin	One administrator district wide is provided input from all stakeholders.
Other School Personnel	School personnel provided two formal opportunities to provide input into LCAP. Ongoing informal opportunities exist for staff to provide input.
Local Bargaining Units	Local bargaining units meet with Superintendent/Principal monthly.
Parent Advisory Committee	PTO and School Site Council serve as parent advisors.
Special Education Local Plan Area	On 3/5/2024 EDCOE SELPA provided input to development of LCAP.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Staff had opportunities to provide input and feedback related to LCAP and program development. Annual LCAP Parent Survey gathers input from parents. Student feedback gathered through Annual Student Survey and monthly Listen and Leap sessions. School Site Council reviews LCAP and gives input and discussion. School Site Council membership included parents of students with disabilities.

Goals and Actions

Goal

Goal #	Description	Type of Goal
1	Goal 1: All students will receive the individualized supports they need to thrive academically and socially through a coordinated system of supports. (CA State Priorities: 1,2, 4, 5, 6, 7)	Broad Goal

State Priorities addressed by this goal.
Priority 1: Basic (Conditions of Learning) Priority 2: State Standards (Conditions of Learning) Priority 4: Pupil Achievement (Pupil Outcomes) Priority 5: Pupil Engagement (Engagement) Priority 6: School Climate (Engagement) Priority 7: Course Access (Conditions of Learning)

An explanation of why the LEA has developed this goal.
Pioneer USD has identified three areas of concern regarding our students. 1) We continue to underperform on the CAASPP Summative Mathematics and English Language Arts assessments in grades 3rd-8th. 2) We have a high percentage of our students chronically absent at all schools. 3) We continue to study and target the number of student behavior referrals at Pioneer Elementary and Mountain Creek Middle schools. Parents have indicated that they would like to continue to have full-day preschool available for their children ages 3-5. Staff input suggests that there is a strong desire to increase/improve support for students who are underperforming in all content areas. Parents have indicated that they would like to see more enrichment and accelerated learning opportunities for their children. This goal addresses the following state priorities: Implementation of State Standards, Student Engagement, Student Achievement, Course Access and School Climate.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.1	Student progress in Systematic Instruction in Phonemic	2023-2024			All students completing SIPPs Extension level by	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
	Awareness and Phonics (SIPPs)	SIPPS Levels - End of Year Beg Ext Ch Passed K 100% 0% 0% 0% 1 76% 16% 4% 4% 2 21% 5% 73% 0% 3 8% 12% 62% 19% 4 15% 30% 0% 69% 5 0% 28% 22% 50%			the end of third grade.	
1.2	Counseling services	2023-2024 100% of students referred to the counselor were provided an opportunity for 1:1 counseling.			All students referred to the counselor have an opportunity to participate in counseling services.	
1.3	Students performing at or above grade level on end of year local assessments in ELA and mathematics	2023-2024 Percentage of students performing at or above grade level on EOY assessments of standards. ELA Math K: 91 88 1: 28 66 2: 73 77 3: 73 71 4: 46 57 5: 50 42			All students at or above grade level in ELA and Mathematics end of year benchmarks.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
1.4	Student survey data	<p>2023-2024</p> <p>68 6th-8th grade students completed the Spring 2024 Mountain Creek Middle School Student Input Survey</p> <p>Students agree or strongly agree that school is a supportive environment: 64%</p> <p>Students agree that school is safe or very safe: 69.1%</p>			5% increase annually in students that agree or strongly agree that school is a supportive environment AND school is safe or very safe.	
1.5	CAASPP Mathematics achievement	2023 - 21% of students Exceeded or Met Standards			5% increase annually of the number of students at or above standard	
1.6	CAASPP ELA achievement	2023 - 24% of students Exceeded or Met Standards			5% increase annually of the number of students at or above standard	
1.7	Chronic absenteeism	<p>2023-2024</p> <p>Pioneer - 31% of students were chronically absent</p>			10% annual decrease in the number of students chronically absent	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Walt Tyler - 25% of students were chronically absent</p> <p>Mountain Creek- 22% of students were chronically absent</p> <p>District Wide - 28% of students were chronically absent</p>				
1.8	School attendance rate	<p>2023-2024</p> <p>92% attendance rate</p>			97% attendance rate	
1.9	Middle school dropout rate	<p>2023-2024</p> <p>0% dropout rate</p>			0% dropout rate	
1.10	Suspension rate	<p>2023-2024</p> <p>3.8% of students suspended in the middle school.</p> <p>4.0% of students suspended in the elementary school.</p>			Maintain a rate under 5%	
1.11	Access to a broad course of study	2023-2024			All students have access to all core classes and	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		All students have access to all core classes and elective coursework			elective coursework	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

Action #	Title	Description	Total Funds	Contributing
1.1	Instructional Assistants	Instructional assistants are employed to support small group instruction during intervention at the elementary schools. This includes providing support for EL students to access CA State Standards. Foster youth and low income students are identified and provide appropriate support through small group instruction.	\$90,134.00	Yes

Action #	Title	Description	Total Funds	Contributing
1.2	Counselor	0.8 FTE Counselor provides individual, group and classroom services to all students	\$88,663.00	Yes
1.3	Health Attendance Clerk	A health/attendance clerk supports student well-being and medical needs. In addition, the health/attendance clerk monitors students attendance to identify students at risk of being chronically absent.	\$49,623.00	Yes
1.4	Full Day Preschool	AM preschool is CA State subsidized. PM Preschool program is funded by the District.	\$42,666.00	Yes
1.5	Technology	Continue with the initiative to provide the resources to have 1:1 computing in grades 3-8	\$8,250.00	Yes
1.6	Digital academic resources	We continue to utilize research-based computerized instructional programs that gives students independent practice in foundational skills designed to supplement regular classroom instruction.	\$14,000.00	Yes
1.7	Music/Band teacher	PUSD continues to value music education for all students grades preschool - 8th. Research indicates that students who experience high quality music instruction, translate that learning to higher achievement in reading and mathematics.	\$125,932.00	Yes
1.8	Library services	Library services at all school sites to provide access to the library daily.	\$21,769.00	No

Action #	Title	Description	Total Funds	Contributing
1.9	6th grade Science Camp	We want to ensure that all students who want to attend science camp are not prohibited from attending due to financial difficulty.	\$15,000.00	Yes
1.10	Intervention Teacher	1.0 FTE Intervention teacher at Pioneer/Walt Tyler Elementary	\$96,079.00	Yes
1.11	Credentialed Teachers	Annually, the district will evaluate student needs and enrollment to staff necessary classrooms and hire fully credentialed teachers for general education, special education and other openings as they occur.	\$1,289,131.00	No
1.12	Attendance Monitoring	With funding support from the El Dorado County Office of Education, the District will utilize the Attention 2 Attendance program to ensure all students receive attendance notifications on a timely basis and administrators are conferencing with families experiencing poor attendance. In addition, this program will provide regular communications to families regarding the importance of attendance		Yes
1.13	Elementary Teacher	Additional 1.0 FTE teacher at elementary school to lower class size and target Unduplicated Student progress.	\$68,863.00	Yes

Goals and Actions

Goal

Goal #	Description	Type of Goal
2	We will prepare all students for lifelong learning by retaining high quality staff with competitive salaries and professional development. (CA State Priorities 1, 2, 5, 6 ,7, 8)	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
Priority 2: State Standards (Conditions of Learning)
Priority 5: Pupil Engagement (Engagement)
Priority 6: School Climate (Engagement)
Priority 7: Course Access (Conditions of Learning)
Priority 8: Other Pupil Outcomes (Pupil Outcomes)

An explanation of why the LEA has developed this goal.

Parent and student survey data indicated a strong desire for a broader scope of enrichment activities during and after school for students. Middle School students are encouraged to participate in Career Technical Education (CTE) upon transitioning to high school. Staff has indicated a need to hire and maintain high quality staff to address student achievement and ensure all students have the support they need to thrive and develop as life-long learners. PUSD School Board has indicated a need to provide salary and benefits competitive with similar districts in our county in order to retain high quality staff.
This goal address the following state priorities: Implementation of State Standards, Basic services, Student Engagement, Student Achievement, Course Access, School Climate and Other Student Outcomes.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
2.1	Class size	Average class size at Walt Tyler was 8 students during the 23-24 school year.			Average class size at the elementary schools is below 24.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
		<p>Average class size at Pioneer Elementary was 22 during the 23-24 school year.</p> <p>Average class size at Mountain Creek Middle was 26 during the 23-24 school year.</p>			Average class size at the middle school is below 33.	
2.2	Highly qualified and appropriately assigned teachers	Most (93%) of teachers highly qualified. One teacher, (7%) is an Intern			All teachers are highly qualified for their position.	
2.3	Student access to CA standards aligned instructional materials	100% of students have access.			100% of students have access.	
2.4	Retaining teachers	<p>All teachers desire to remain employed in the District.</p> <p>2 teacher lay-offs due to decline in enrollment.</p>			No teachers lost to other school districts inside of El Dorado County	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

Action #	Title	Description	Total Funds	Contributing
2.1	Professional Development	Staff will continue to select professional development to meet their individual needs. Additionally, coursework through EDCOE and other organizations is available and encouraged for teachers/staff.	\$71,099.00	No
2.2	CA Adopted Curriculum	Classroom curriculum is evaluated and adopted at regular intervals.	\$53,150.00	No

Goals and Actions

Goal

Goal #	Description	Type of Goal
3	Goal 3: We will inform and engage our parents and community as we partner to prepare students for college and careers. (CA State Priorities: 3, 6)	Broad Goal

State Priorities addressed by this goal.

Priority 3: Parental Involvement (Engagement) Priority 6: School Climate (Engagement)
--

An explanation of why the LEA has developed this goal.

Pioneer Union School District values our partnership with parents. Parent engagement is a key factor in student success in school. This goal addresses the following state priorities: Parent Involvement, School Climate.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.1	Parent participation in communication platforms	91% of elementary school parents use ClassDojo. 100 % of Middle School teachers use Aeries to communicate with parents via email. District and Site Admin use communication management platform to call, email, and text staff and families.			100% of parents are using ClassDojo or other communication platform.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
3.2	Parent participation in surveys	94% of preschool parents complete annual parent survey. 16% of District families complete annual parent survey.			50% of families respond to annual parent survey.	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.
A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

Action #	Title	Description	Total Funds	Contributing
3.1	Annual Events Calendar	District and school events calendars		No

Action #	Title	Description	Total Funds	Contributing
3.2	Translation services	Oral and written translation services	\$3,500.00	Yes
3.3	Parent/Community Communication	Blackboard program for digital communication with parent/community/staff.	\$1,295.00	No

Goals and Actions

Goal

Goal #	Description	Type of Goal
4	Goal 4: All schools will be clean, safe, and well-organized and will have a positive climate that supports the academic, emotional, and physical needs of all students.	Broad Goal

State Priorities addressed by this goal.

Priority 1: Basic (Conditions of Learning)
 Priority 4: Pupil Achievement (Pupil Outcomes)
 Priority 6: School Climate (Engagement)

An explanation of why the LEA has developed this goal.

A safe and clean campus is the foundation for a positive climate for students. Students will have access to a variety of supports and services to support their social-emotional and physical needs.

This goal addresses the following state priorities: Basic, Pupil Achievement, and School Climate.

Measuring and Reporting Results

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.1	FIT reports	Mountain Creek "POOR" rating in 2023-24. Pioneer Elementary "FAIR" rating in 2023-24.			All PUSD schools continue to have "GOOD" or "EXEMPLARY" ratings.	
4.2	SIA inspections	2023 inspection showed minor corrections needed.			SIA inspections do not identify any safety hazards on our campuses.	

Metric #	Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
4.3	Student behavior referrals	2023-2024 Pioneer had 12 behavior referrals in 2023-24. Mountain Creek referrals by grade: 6th grade: 60 7th grade: 18 8th grade: 16			A 10% decrease annually in the number of behavior referrals.	

Goal Analysis [2023-24]

An analysis of how this goal was carried out in the previous year.

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

Not Applicable.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

Not Applicable.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

Not Applicable.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

Not Applicable.

Actions

Action #	Title	Description	Total Funds	Contributing
4.1	Deferred maintenance	PUSD has aging facilities that need major repairs including soffits on all campuses, painting and replacing dry rot on structures, concrete and asphalt repairs, and play structure repairs/replacements.	\$32,000.00	No
4.2	Extended Day services	PUSD provides before school childcare for working parents. EDCOE provides after school childcare for working parents.	\$12,053.00	Yes
4.3	Student Listening Circles	Listen and Leap program for grades 5-8. Stipend for staff Listen and Leap Coordinator.	\$300.00	No
4.4	Base Program Support	The district will continue to support the operating costs to maintain base programs and services for students including salaries and benefits for positions such as maintenance/custodial, yard duty supervisors, coaches, nursing, and transportation staff. In addition the district will provide district/site administrative and classified support to manage and support educational systems.	\$1,142,999.00	No
4.5	School Psychologist and Behavioral Support	The district will fund psychologist services through EDCOE and behavioral paraprofessionals, as needed, to assist with students with specified needs in their Individualized Educational Plan.	\$10,983.00	No

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students [2024-25]

Total Projected LCFF Supplemental and/or Concentration Grants	Projected Additional 15 percent LCFF Concentration Grant
\$\$300,896	\$0

Required Percentage to Increase or Improve Services for the LCAP Year

Projected Percentage to Increase or Improve Services for the Coming School Year	LCFF Carryover — Percentage	LCFF Carryover — Dollar	Total Percentage to Increase or Improve Services for the Coming School Year
11.042%	2.928%	\$87,025.52	13.970%

The Budgeted Expenditures for Actions identified as Contributing may be found in the Contributing Actions Table.

Required Descriptions

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.1	Action: Instructional Assistants Need: Reading and Math Scope: LEA-wide	Small group intervention supports the needs of EL, SED, and Foster/Homeless students.	SIPPS, local benchmark assessment, and CAASPP.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
1.2	Action: Counselor Need: Social-emotional counseling supports. Scope: LEA-wide	Access to counselor supports student need with access for any student.	All students referred have option to see counselor.
1.3	Action: Health Attendance Clerk Need: Chronic Attendance among our Homeless student group is significant. Scope: LEA-wide	Health/Attendance clerk, with the support of other team members, will work to assist in improving attendance among our Homeless students.	Attendance rate.
1.4	Action: Full Day Preschool Need: Access to high-quality no cost preschool programming. Scope: LEA-wide	Providing no cost preschool serves targeted student groups with a preschool program to help prepare students for TK and K.	Preschool Enrollment and waitlist.
1.5	Action: Technology Need: ELA and Math	Devices will allow students to access digital intervention resources.	SIPPS, local benchmark assessment, and CAASPP.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Scope: LEA-wide		
1.6	Action: Digital academic resources Need: ELA and Math Scope: LEA-wide	Digital Intervention resources allow for targeted ongoing intervention for Unduplicated Students.	SIPPS, local benchmark assessment, and CAASPP.
1.7	Action: Music/Band teacher Need: ELA, Math, and attendance. Scope: LEA-wide	Band/Music programs increase student attendance and as a result increase student achievement.	
1.9	Action: 6th grade Science Camp Need: Provide Science Camp for students at no cost. Scope: Schoolwide	High cost of Science Camp is offset by LCFF funds.	Attendance rate for camp.
1.10	Action: Intervention Teacher	Intervention teacher provides targeted ongoing support to students based on individual student needs.	SIPPS, local benchmark assessment, and CAASPP.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
	Need: ELA and Math Scope: Schoolwide		
1.12	Action: Attendance Monitoring Need: Low attendance rates among Unduplicated Student groups. Scope: LEA-wide	Attendance monitoring supports an effective site attendance team with data and systems for attendance improvement.	attendance rate
1.13	Action: Elementary Teacher Need: ELA and Math Scope: Schoolwide	Additional 1.0 FTE Teacher will allow for smaller class sizes and in turn will support student learning among Unduplicated Student groups.	SIPPS, local benchmark assessment, and CAASPP.
3.2	Action: Translation services Need: Engage with all families. Scope: LEA-wide	Translation services allows all families to engage equally in their child's education.	Parent engagement and parent survey rates.

Goal and Action #	Identified Need(s)	How the Action(s) Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis	Metric(s) to Monitor Effectiveness
4.2	Action: Extended Day services Need: Unduplicated student groups benefit from regular access to childcare. Scope: LEA-wide	Attendance is improved for Unduplicated Pupils when before and after school childcare is available.	Enrollment in Extended Day.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

Goal and Action #	Identified Need(s)	How the Action(s) are Designed to Address Need(s)	Metric(s) to Monitor Effectiveness
-------------------	--------------------	---	------------------------------------

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

n/a

Staff-to-student ratios by type of school and concentration of unduplicated students	Schools with a student concentration of 55 percent or less	Schools with a student concentration of greater than 55 percent
Staff-to-student ratio of classified staff providing direct services to students	n/a	n/a
Staff-to-student ratio of certificated staff providing direct services to students	n/a	n/a

2024-25 Total Expenditures Table

LCAP Year	1. Projected LCFF Base Grant (Input Dollar Amount)	2. Projected LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Input Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)
Totals	\$2,725,078	\$300,896	11.042%	2.928%	13.970%

Totals	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Total Personnel	Total Non-personnel
Totals	\$2,726,560.00	\$335,259.00	\$10,000.00	\$165,670.00	\$3,237,489.00	\$3,113,794.00	\$123,695.00

Goal #	Action #	Action Title	Student Group(s)		Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.1	Instructional Assistants	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$90,134.00	\$0.00	\$90,134.00				\$90,134.00	
1	1.2	Counselor	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$88,663.00	\$0.00		\$36,477.00	\$10,000.00	\$42,186.00	\$88,663.00	
1	1.3	Health Attendance Clerk	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$49,623.00	\$0.00	\$49,623.00				\$49,623.00	
1	1.4	Full Day Preschool	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income			\$42,666.00	\$0.00	\$42,666.00				\$42,666.00	
1	1.5	Technology	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$8,250.00	\$8,250.00				\$8,250.00	
1	1.6	Digital academic resources	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$0.00	\$14,000.00		\$14,000.00			\$14,000.00	
1	1.7	Music/Band teacher	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$125,932.00	\$0.00	\$125,932.00				\$125,932.00	
1	1.8	Library services	All		No					\$21,769.00	\$0.00	\$21,769.00				\$21,769.00	

Goal #	Action #	Action Title	Student Group(s)		Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
1	1.9	6th grade Science Camp	English Foster Low	Learners Youth Income	Yes	Scho olwide	English Learners Foster Youth Low Income	Specific Schools: Mountain Creek Middle		\$0.00	\$15,000.00	\$15,000.00				\$15,000.00	
1	1.10	Intervention Teacher	English Foster Low	Learners Youth Income	Yes	Scho olwide	English Learners Foster Youth Low Income	Specific Schools: Pioneer Elementary School		\$96,079.00	\$0.00				\$96,079.00	\$96,079.00	
1	1.11	Credentialed Teachers	All		No					\$1,289,131.00	\$0.00	\$1,059,776.00	\$229,355.00			\$1,289,131.00	
1	1.12	Attendance Monitoring	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income										
1	1.13	Elementary Teacher	English Foster Low	Learners Youth Income	Yes	Scho olwide	English Learners Foster Youth Low Income			\$68,863.00	\$0.00	\$68,863.00				\$68,863.00	
2	2.1	Professional Development	All		No					\$71,099.00	\$0.00		\$44,444.00		\$26,655.00	\$71,099.00	
2	2.2	CA Adopted Curriculum	All		No					\$0.00	\$53,150.00	\$53,150.00				\$53,150.00	
3	3.1	Annual Events Calendar	All		No												
3	3.2	Translation services	English	Learners	Yes	LEA-wide	English Learners	All Schools		\$3,500.00	\$0.00	\$2,750.00			\$750.00	\$3,500.00	
3	3.3	Parent/Community Communication	All		No					\$0.00	\$1,295.00	\$1,295.00				\$1,295.00	
4	4.1	Deferred maintenance	All		No					\$0.00	\$32,000.00	\$32,000.00				\$32,000.00	
4	4.2	Extended Day services	English Foster Low	Learners Youth Income	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		\$12,053.00	\$0.00	\$12,053.00				\$12,053.00	
4	4.3	Student Listening Circles	All		No					\$300.00	\$0.00	\$300.00				\$300.00	
4	4.4	Base Program Support	All		No					\$1,142,999.00	\$0.00	\$1,142,999.00				\$1,142,999.00	

Goal #	Action #	Action Title	Student Group(s)	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Time Span	Total Personnel	Total Non-personnel	LCFF Funds	Other State Funds	Local Funds	Federal Funds	Total Funds	Planned Percentage of Improved Services
4	4.5	School Psychologist and Behavioral Support	Students with disabilities Students with Disabilities	No					\$10,983.00	\$0.00		\$10,983.00			\$10,983.00	

2024-25 Contributing Actions Table

1. Projected LCFF Base Grant	2. Projected LCFF Supplemental and/or Concentration Grants	3. Projected Percentage to Increase or Improve Services for the Coming School Year (2 divided by 1)	LCFF Carryover — Percentage (Percentage from Prior Year)	Total Percentage to Increase or Improve Services for the Coming School Year (3 + Carryover %)	4. Total Planned Contributing Expenditures (LCFF Funds)	5. Total Planned Percentage of Improved Services (%)	Planned Percentage to Increase or Improve Services for the Coming School Year (4 divided by 1, plus 5)	Totals by Type	Total LCFF Funds
\$2,725,078	\$300,896	11.042%	2.928%	13.970%	\$415,271.00	0.000%	15.239 %	Total:	\$415,271.00
								LEA-wide Total:	\$331,408.00
								Limited Total:	\$0.00
								Schoolwide Total:	\$83,863.00

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
1	1.1	Instructional Assistants	Yes	LEA-wide	English Learners Foster Youth Low Income		\$90,134.00	
1	1.2	Counselor	Yes	LEA-wide	English Learners Foster Youth Low Income			
1	1.3	Health Attendance Clerk	Yes	LEA-wide	English Learners Foster Youth Low Income		\$49,623.00	
1	1.4	Full Day Preschool	Yes	LEA-wide	English Learners Foster Youth Low Income		\$42,666.00	
1	1.5	Technology	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$8,250.00	
1	1.6	Digital academic resources	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools		
1	1.7	Music/Band teacher	Yes	LEA-wide	English Learners Foster Youth	All Schools	\$125,932.00	

Goal	Action #	Action Title	Contributing to Increased or Improved Services?	Scope	Unduplicated Student Group(s)	Location	Planned Expenditures for Contributing Actions (LCFF Funds)	Planned Percentage of Improved Services (%)
					Low Income			
1	1.9	6th grade Science Camp	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Mountain Creek Middle	\$15,000.00	
1	1.10	Intervention Teacher	Yes	Schoolwide	English Learners Foster Youth Low Income	Specific Schools: Pioneer Elementary School		
1	1.12	Attendance Monitoring	Yes	LEA-wide	English Learners Foster Youth Low Income			
1	1.13	Elementary Teacher	Yes	Schoolwide	English Learners Foster Youth Low Income		\$68,863.00	
3	3.2	Translation services	Yes	LEA-wide	English Learners	All Schools	\$2,750.00	
4	4.2	Extended Day services	Yes	LEA-wide	English Learners Foster Youth Low Income	All Schools	\$12,053.00	

2023-24 Annual Update Table

Totals	Last Year's Total Planned Expenditures (Total Funds)	Total Estimated Expenditures (Total Funds)
Totals	\$946,983.00	\$904,461.00

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.1	Instructional Assistants	Yes	\$119,321.00	\$65,784
1	1.2	Counselor	Yes	\$107,099.00	\$80,000.00
1	1.3	Student survey data	No		
1	1.4	Health Attendance Clerk	No	\$44,863.00	\$47,928.00
1	1.5	Full Day Preschool	Yes	\$29,747.00	\$31,998.00
1	1.6	Technology	Yes	\$32,500.00	\$40,670.00
1	1.7	Digital intervention resources	Yes	\$16,000.00	\$20,926.00
1	1.8	Music and Band teacher	Yes	\$76,324.00	\$0
1	1.9	Library services	No	\$5,905.00	\$12,344.00
1	1.10	STEM Field Trips/Science Camp	Yes	\$15,000.00	\$15,000.00
1	1.11	Instructional Assistants	No	\$46,904.00	\$208,516

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributed to Increased or Improved Services?	Last Year's Planned Expenditures (Total Funds)	Estimated Actual Expenditures (Input Total Funds)
1	1.12	Intervention Teacher	Yes	\$52,322.00	\$14,266.00
2	2.1	Class size reduction	Yes	\$166,895.00	\$209,565.00
2	2.2	Steam/Intervention	Yes	\$137,127.00	\$67,045
2	2.3	Purchase of NGSS materials	No	\$10,000.00	\$0
2	2.4	Professional Development to support high quality instruction.	No	\$11,381.00	\$8,125
3	3.1	Annual Events Calendar	No		
3	3.2	Translations	Yes	\$742.00	\$0.
4	4.1	Deferred maintenance	No	\$32,000.00	\$32,000.00
4	4.2	Extended Day services	Yes	\$14,214.00	\$12,927.00
4	4.3	Playground equipment	No		\$454.00
4	4.4	Playground structures	No	\$5,000.00	\$18,078.00
4	4.5	Additional Custodial Hours	No	\$23,639.00	\$18,835.00

2023-24 Contributing Actions Annual Update Table

6. Estimated LCFF Supplemental and/or Concentration Grants (Input Dollar Amount)	4. Total Planned Contributing Expenditures (LCFF Funds)	7. Total Estimated Expenditures for Contributing Actions (LCFF Funds)	Difference Between Planned and Estimated Expenditures for Contributing Actions (Subtract 7 from 4)	5. Total Planned Percentage of Improved Services (%)	8. Total Estimated Percentage of Improved Services (%)	Difference Between Planned and Estimated Percentage of Improved Services (Subtract 5 from 8)
\$305,803	\$565,265.00	\$347,774.00	\$217,491.00	0.000%	0.000%	0.000%

Last Year's Goal #	Last Year's Action #	Prior Action/Service Title	Contributing to Increased or Improved Services?	Last Year's Planned Expenditures for Contributing Actions (LCFF Funds)	Estimated Actual Expenditures for Contributing Actions (Input LCFF Funds)	Planned Percentage of Improved Services	Estimated Actual Percentage of Improved Services (Input Percentage)
1	1.1	Instructional Assistants	Yes	\$119,321.00	\$65,784		
1	1.2	Counselor	Yes	\$59,755.00	\$0.00		
1	1.5	Full Day Preschool	Yes	\$29,747.00	\$31,998		
1	1.6	Technology	Yes	\$12,500.00	\$12,500		
1	1.7	Digital intervention resources	Yes	\$16,000.00	\$0.00		
1	1.8	Music and Band teacher	Yes	\$76,324.00	\$0.00		
1	1.10	STEM Field Trips/Science Camp	Yes	\$15,000.00	\$15,000.00		
1	1.12	Intervention Teacher	Yes				
2	2.1	Class size reduction	Yes	\$84,535.00	\$209,565.00		
2	2.2	Steam/Intervention	Yes	\$137,127.00	\$0.00		
3	3.2	Translations	Yes	\$742.00	\$0.00		
4	4.2	Extended Day services	Yes	\$14,214.00	\$12,927		

To Add a Row: Click “Add Row.”

To Delete a Row: Remove all content from each cell, checkbox and dropdown of a row (including spaces), press “Save Data” and refresh the page.

2023-24 LCFF Carryover Table

9. Estimated Actual LCFF Base Grant (Input Dollar Amount)	6. Estimated Actual LCFF Supplemental and/or Concentration Grants	LCFF Carryover — Percentage (Percentage from Prior Year)	10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 + Carryover %)	7. Total Estimated Actual Expenditures for Contributing Actions (LCFF Funds)	8. Total Estimated Actual Percentage of Improved Services (%)	11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)	12. LCFF Carryover — Dollar Amount (Subtract 11 from 10 and multiply by 9)	13. LCFF Carryover — Percentage (12 divided by 9)
\$2,972,270	\$305,803	4.34	14.629%	\$347,774.00	0.000%	11.701%	\$87,025.52	2.928%

Local Control and Accountability Plan Instructions

[Plan Summary](#)

[Engaging Educational Partners](#)

[Goals and Actions](#)

[Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students](#)

For additional questions or technical assistance related to the completion of the Local Control and Accountability Plan (LCAP) template, please contact the local county office of education (COE), or the California Department of Education's (CDE's) Local Agency Systems Support Office, by phone at 916-319-0809 or by email at LCFF@cde.ca.gov.

Introduction and Instructions

The Local Control Funding Formula (LCFF) requires local educational agencies (LEAs) to engage their local educational partners in an annual planning process to evaluate their progress within eight state priority areas encompassing all statutory metrics (COEs have 10 state priorities). LEAs document the results of this planning process in the LCAP using the template adopted by the State Board of Education.

The LCAP development process serves three distinct, but related functions:

- **Comprehensive Strategic Planning:** The process of developing and annually updating the LCAP supports comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (California *Education Code* [EC] Section 52064[e][1]). Strategic planning that is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students.
- **Meaningful Engagement of Educational Partners:** The LCAP development process should result in an LCAP that reflects decisions made through meaningful engagement (EC Section 52064[e][1]). Local educational partners possess valuable perspectives and insights about an LEA's programs and services. Effective strategic planning will incorporate these perspectives and insights in order to identify potential goals and actions to be included in the LCAP.
- **Accountability and Compliance:** The LCAP serves an important accountability function because the nature of some LCAP template sections require LEAs to show that they have complied with various requirements specified in the LCFF statutes and regulations, most notably:
 - Demonstrating that LEAs are increasing or improving services for foster youth, English learners, including long-term English learners, and low-income students in proportion to the amount of additional funding those students generate under LCFF (EC Section 52064[b][4-6]).
 - Establishing goals, supported by actions and related expenditures, that address the statutory priority areas and statutory metrics (EC sections 52064[b][1] and [2]).
 - **NOTE:** As specified in EC Section 62064(b)(1), the LCAP must provide a description of the annual goals, for all pupils and each subgroup of pupils identified pursuant to EC Section 52052, to be achieved for each of the state priorities. Beginning in 2023–24, EC

Section 52052 identifies long-term English learners as a separate and distinct pupil subgroup with a numerical significance at 15 students.

- Annually reviewing and updating the LCAP to reflect progress toward the goals (*EC* Section 52064[b][7]).
- Ensuring that all increases attributable to supplemental and concentration grant calculations, including concentration grant add-on funding and/or LCFF carryover, are reflected in the LCAP (*EC* sections 52064[b][6], [8], and [11]).

The LCAP template, like each LEA's final adopted LCAP, is a document, not a process. LEAs must use the template to memorialize the outcome of their LCAP development process, which must: (a) reflect comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the California School Dashboard (Dashboard), (b) through meaningful engagement with educational partners that (c) meets legal requirements, as reflected in the final adopted LCAP. The sections included within the LCAP template do not and cannot reflect the full development process, just as the LCAP template itself is not intended as a tool for engaging educational partners.

If a county superintendent of schools has jurisdiction over a single school district, the county board of education and the governing board of the school district may adopt and file for review and approval a single LCAP consistent with the requirements in *EC* sections 52060, 52062, 52066, 52068, and 52070. The LCAP must clearly articulate to which entity's budget (school district or county superintendent of schools) all budgeted and actual expenditures are aligned.

The revised LCAP template for the 2024–25, 2025–26, and 2026–27 school years reflects statutory changes made through Senate Bill 114 (Committee on Budget and Fiscal Review), Chapter 48, Statutes of 2023.

At its most basic, the adopted LCAP should attempt to distill not just what the LEA is doing for students in transitional kindergarten through grade twelve (TK–12), but also allow educational partners to understand why, and whether those strategies are leading to improved opportunities and outcomes for students. LEAs are strongly encouraged to use language and a level of detail in their adopted LCAPs intended to be meaningful and accessible for the LEA's diverse educational partners and the broader public.

In developing and finalizing the LCAP for adoption, LEAs are encouraged to keep the following overarching frame at the forefront of the strategic planning and educational partner engagement functions:

Given present performance across the state priorities and on indicators in the Dashboard, how is the LEA using its budgetary resources to respond to TK–12 student and community needs, and address any performance gaps, including by meeting its obligation to increase or improve services for foster youth, English learners, and low-income students?

LEAs are encouraged to focus on a set of metrics and actions which, based on research, experience, and input gathered from educational partners, the LEA believes will have the biggest impact on behalf of its TK–12 students.

These instructions address the requirements for each section of the LCAP, but may include information about effective practices when developing the LCAP and completing the LCAP document. Additionally, the beginning of each template section includes information emphasizing the purpose that section serves.

Plan Summary

Purpose

A well-developed Plan Summary section provides a meaningful context for the LCAP. This section provides information about an LEA's community as well as relevant information about student needs and performance. In order to present a meaningful context for the rest of the LCAP, the content of this section should be clearly and meaningfully related to the content included throughout each subsequent section of the LCAP.

Requirements and Instructions

General Information

A description of the LEA, its schools, and its students in grades transitional kindergarten–12, as applicable to the LEA.

Briefly describe the LEA, its schools, and its students in grades TK–12, as applicable to the LEA.

- For example, information about an LEA in terms of geography, enrollment, employment, the number and size of specific schools, recent community challenges, and other such information the LEA may wish to include can enable a reader to more fully understand the LEA's LCAP.
- As part of this response, identify all schools within the LEA receiving Equity Multiplier funding.

Reflections: Annual Performance

A reflection on annual performance based on a review of the California School Dashboard (Dashboard) and local data.

Reflect on the LEA's annual performance on the Dashboard and local data. This may include both successes and challenges identified by the LEA during the development process.

LEAs are encouraged to highlight how they are addressing the identified needs of student groups, and/or schools within the LCAP as part of this response.

As part of this response, the LEA must identify the following, which will remain unchanged during the three-year LCAP cycle:

- Any school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard;
- Any student group within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard; and/or
- Any student group within a school within the LEA that received the lowest performance level on one or more state indicators on the 2023 Dashboard.

Reflections: Technical Assistance

As applicable, a summary of the work underway as part of technical assistance.

Annually identify the reason(s) the LEA is eligible for or has requested technical assistance consistent with *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, and provide a summary of the work underway as part of receiving technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance, however this also includes LEAs that have requested technical assistance from their COE.

- If the LEA is not eligible for or receiving technical assistance, the LEA may respond to this prompt as “Not Applicable.”

Comprehensive Support and Improvement

An LEA with a school or schools identified for comprehensive support and improvement (CSI) under the Every Student Succeeds Act must respond to the following prompts:

Schools Identified

A list of the schools in the LEA that are eligible for comprehensive support and improvement.

- Identify the schools within the LEA that have been identified for CSI.

Support for Identified Schools

A description of how the LEA has or will support its eligible schools in developing comprehensive support and improvement plans.

- Describe how the LEA has or will support the identified schools in developing CSI plans that included a school-level needs assessment, evidence-based interventions, and the identification of any resource inequities to be addressed through the implementation of the CSI plan.

Monitoring and Evaluating Effectiveness

A description of how the LEA will monitor and evaluate the plan to support student and school improvement.

- Describe how the LEA will monitor and evaluate the implementation and effectiveness of the CSI plan to support student and school improvement.

Engaging Educational Partners

Purpose

Significant and purposeful engagement of parents, students, educators, and other educational partners, including those representing the student groups identified by LCFF, is critical to the development of the LCAP and the budget process. Consistent with statute, such engagement should support comprehensive strategic planning, particularly to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard, accountability, and improvement across the state priorities and locally identified priorities (*EC* Section 52064[e][1]). Engagement of educational partners is an ongoing, annual process.

This section is designed to reflect how the engagement of educational partners influenced the decisions reflected in the adopted LCAP. The goal is to allow educational partners that participated in the LCAP development process and the broader public to understand how the LEA engaged educational partners and the impact of that engagement. LEAs are encouraged to keep this goal in the forefront when completing this section.

Requirements

School districts and COEs: *EC* sections [52060\(g\) \(California Legislative Information\)](#) and [52066\(g\) \(California Legislative Information\)](#) specify the educational partners that must be consulted when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Local bargaining units of the LEA,
- Parents, and
- Students

A school district or COE receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Before adopting the LCAP, school districts and COEs must share it with the applicable committees, as identified below under Requirements and Instructions. The superintendent is required by statute to respond in writing to the comments received from these committees. School districts and COEs must also consult with the special education local plan area administrator(s) when developing the LCAP.

Charter schools: *EC* Section [47606.5\(d\) \(California Legislative Information\)](#) requires that the following educational partners be consulted with when developing the LCAP:

- Teachers,
- Principals,
- Administrators,
- Other school personnel,
- Parents, and
- Students

A charter school receiving Equity Multiplier funds must also consult with educational partners at the school generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for the school.

The LCAP should also be shared with, and LEAs should request input from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, student advisory groups, etc.), to facilitate alignment between schoolsite and district-level goals. Information and resources that support effective engagement, define student consultation, and provide the requirements for advisory group composition, can be found under Resources on the [CDE's LCAP webpage](#).

Before the governing board/body of an LEA considers the adoption of the LCAP, the LEA must meet the following legal requirements:

- For school districts, see [Education Code Section 52062 \(California Legislative Information\)](#);
 - **Note:** Charter schools using the LCAP as the School Plan for Student Achievement must meet the requirements of *EC* Section 52062(a).

- For COEs, see [Education Code Section 52068 \(California Legislative Information\)](#); and
- For charter schools, see [Education Code Section 47606.5 \(California Legislative Information\)](#).
- **NOTE:** As a reminder, the superintendent of a school district or COE must respond, in writing, to comments received by the applicable committees identified in the *Education Code* sections listed above. This includes the parent advisory committee and may include the English learner parent advisory committee and, as of July 1, 2024, the student advisory committee, as applicable.

Instructions

Respond to the prompts as follows:

A summary of the process used to engage educational partners in the development of the LCAP.

School districts and county offices of education must, at a minimum, consult with teachers, principals, administrators, other school personnel, local bargaining units, parents, and students in the development of the LCAP.

Charter schools must, at a minimum, consult with teachers, principals, administrators, other school personnel, parents, and students in the development of the LCAP.

An LEA receiving Equity Multiplier funds must also consult with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

Complete the table as follows:

Educational Partners

Identify the applicable educational partner(s) or group(s) that were engaged in the development of the LCAP.

Process for Engagement

Describe the engagement process used by the LEA to involve the identified educational partner(s) in the development of the LCAP. At a minimum, the LEA must describe how it met its obligation to consult with all statutorily required educational partners, as applicable to the type of LEA.

- A sufficient response to this prompt must include general information about the timeline of the process and meetings or other engagement strategies with educational partners. A response may also include information about an LEA's philosophical approach to engaging its educational partners.
- An LEA receiving Equity Multiplier funds must also include a summary of how it consulted with educational partners at schools generating Equity Multiplier funds in the development of the LCAP, specifically, in the development of the required focus goal for each applicable school.

A description of how the adopted LCAP was influenced by the feedback provided by educational partners.

Describe any goals, metrics, actions, or budgeted expenditures in the LCAP that were influenced by or developed in response to the educational partner feedback.

- A sufficient response to this prompt will provide educational partners and the public with clear, specific information about how the engagement process influenced the development of the LCAP. This may include a description of how the LEA prioritized requests of educational partners within the context of the budgetary resources available or otherwise prioritized areas of focus within the LCAP.
- An LEA receiving Equity Multiplier funds must include a description of how the consultation with educational partners at schools generating Equity Multiplier funds influenced the development of the adopted LCAP.
- For the purposes of this prompt, this may also include, but is not necessarily limited to:
 - Inclusion of a goal or decision to pursue a Focus Goal (as described below)
 - Inclusion of metrics other than the statutorily required metrics
 - Determination of the target outcome on one or more metrics
 - Inclusion of performance by one or more student groups in the Measuring and Reporting Results subsection
 - Inclusion of action(s) or a group of actions
 - Elimination of action(s) or group of actions
 - Changes to the level of proposed expenditures for one or more actions
 - Inclusion of action(s) as contributing to increased or improved services for unduplicated students
 - Analysis of effectiveness of the specific actions to achieve the goal
 - Analysis of material differences in expenditures
 - Analysis of changes made to a goal for the ensuing LCAP year based on the annual update process
 - Analysis of challenges or successes in the implementation of actions

Goals and Actions

Purpose

Well-developed goals will clearly communicate to educational partners what the LEA plans to accomplish, what the LEA plans to do in order to accomplish the goal, and how the LEA will know when it has accomplished the goal. A goal statement, associated metrics and expected outcomes, and the actions included in the goal must be in alignment. The explanation for why the LEA included a goal is an opportunity for LEAs to clearly communicate to educational partners and the public why, among the various strengths and areas for improvement highlighted by performance data and strategies and actions that could be pursued, the LEA decided to pursue this goal, and the related metrics, expected outcomes, actions, and expenditures.

A well-developed goal can be focused on the performance relative to a metric or metrics for all students, a specific student group(s), narrowing performance gaps, or implementing programs or strategies expected to impact outcomes. LEAs should assess the performance of their student groups when developing goals and the related actions to achieve such goals.

Requirements and Instructions

LEAs should prioritize the goals, specific actions, and related expenditures included within the LCAP within one or more state priorities. LEAs must consider performance on the state and local indicators, including their locally collected and reported data for the local indicators that are included in the Dashboard, in determining whether and how to prioritize its goals within the LCAP. As previously stated, strategic planning that

is comprehensive connects budgetary decisions to teaching and learning performance data. LEAs should continually evaluate the hard choices they make about the use of limited resources to meet student and community needs to ensure opportunities and outcomes are improved for all students, and to address and reduce disparities in opportunities and outcomes between student groups indicated by the Dashboard.

In order to support prioritization of goals, the LCAP template provides LEAs with the option of developing three different kinds of goals:

- Focus Goal: A Focus Goal is relatively more concentrated in scope and may focus on a fewer number of metrics to measure improvement. A Focus Goal statement will be time bound and make clear how the goal is to be measured.
 - All Equity Multiplier goals must be developed as focus goals. For additional information, see Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding below.
- Broad Goal: A Broad Goal is relatively less concentrated in its scope and may focus on improving performance across a wide range of metrics.
- Maintenance of Progress Goal: A Maintenance of Progress Goal includes actions that may be ongoing without significant changes and allows an LEA to track performance on any metrics not addressed in the other goals of the LCAP.

Requirement to Address the LCFF State Priorities

At a minimum, the LCAP must address all LCFF priorities and associated metrics articulated in *EC* sections 52060(d) and 52066(d), as applicable to the LEA. The [LCFF State Priorities Summary](#) provides a summary of *EC* sections 52060(d) and 52066(d) to aid in the development of the LCAP.

Respond to the following prompts, as applicable:

Focus Goal(s)

Description

The description provided for a Focus Goal must be specific, measurable, and time bound.

- An LEA develops a Focus Goal to address areas of need that may require or benefit from a more specific and data intensive approach.
- The Focus Goal can explicitly reference the metric(s) by which achievement of the goal will be measured and the time frame according to which the LEA expects to achieve the goal.

Type of Goal

Identify the type of goal being implemented as a Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.

Required Focus Goal(s) for LEAs Receiving Equity Multiplier Funding

Description

LEAs receiving Equity Multiplier funding must include one or more focus goals for each school generating Equity Multiplier funding. In addition to addressing the focus goal requirements described above, LEAs must adhere to the following requirements.

Focus goals for Equity Multiplier schoolsites must address the following:

- (A) All student groups that have the lowest performance level on one or more state indicators on the Dashboard, and
- (B) Any underlying issues in the credentialing, subject matter preparation, and retention of the school’s educators, if applicable.
- Focus Goals for each and every Equity Multiplier schoolsite must identify specific metrics for each identified student group, as applicable.
- An LEA may create a single goal for multiple Equity Multiplier schoolsites if those schoolsites have the same student group(s) performing at the lowest performance level on one or more state indicators on the Dashboard or, experience similar issues in the credentialing, subject matter preparation, and retention of the school’s educators.
 - When creating a single goal for multiple Equity Multiplier schoolsites, the goal must identify the student groups and the performance levels on the Dashboard that the Focus Goal is addressing; or,
 - The common issues the schoolsites are experiencing in credentialing, subject matter preparation, and retention of the school’s educators, if applicable.

Type of Goal

Identify the type of goal being implemented as an Equity Multiplier Focus Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA has chosen to prioritize this goal.

- An explanation must be based on Dashboard data or other locally collected data.
- LEAs must describe how the LEA identified this goal for focused attention, including relevant consultation with educational partners.
- LEAs are encouraged to promote transparency and understanding around the decision to pursue a focus goal.
- In addition to this information, the LEA must also identify:
 - The school or schools to which the goal applies

LEAs are encouraged to approach an Equity Multiplier goal from a wholistic standpoint, considering how the goal might maximize student outcomes through the use of LCFF and other funding in addition to Equity Multiplier funds.

- Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the Expanded Learning Opportunities Program (ELO-P), the Literacy Coaches and Reading Specialists (LCRS) Grant Program, and/or the California Community Schools Partnership Program (CCSPP).
- This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.

Note: EC Section [42238.024\(b\)\(1\) \(California Legislative Information\)](#) requires that Equity Multiplier funds be used for the provision of evidence-based services and supports for students. Evidence-based services and supports are based on objective evidence that has informed the design of the service or support and/or guides the modification of those services and supports. Evidence-based supports and strategies are most commonly based on educational research and/or metrics of LEA, school, and/or student performance.

Broad Goal

Description

Describe what the LEA plans to achieve through the actions included in the goal.

- The description of a broad goal will be clearly aligned with the expected measurable outcomes included for the goal.
- The goal description organizes the actions and expected outcomes in a cohesive and consistent manner.
- A goal description is specific enough to be measurable in either quantitative or qualitative terms. A broad goal is not as specific as a focus goal. While it is specific enough to be measurable, there are many different metrics for measuring progress toward the goal.

Type of Goal

Identify the type of goal being implemented as a Broad Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain why the LEA developed this goal and how the actions and metrics grouped together will help achieve the goal.

Maintenance of Progress Goal

Description

Describe how the LEA intends to maintain the progress made in the LCFF State Priorities not addressed by the other goals in the LCAP.

- Use this type of goal to address the state priorities and applicable metrics not addressed within the other goals in the LCAP.
- The state priorities and metrics to be addressed in this section are those for which the LEA, in consultation with educational partners, has determined to maintain actions and monitor progress while focusing implementation efforts on the actions covered by other goals in the LCAP.

Type of Goal

Identify the type of goal being implemented as a Maintenance of Progress Goal.

State Priorities addressed by this goal.

Identify each of the state priorities that this goal is intended to address.

An explanation of why the LEA has developed this goal.

Explain how the actions will sustain the progress exemplified by the related metrics.

Measuring and Reporting Results:

For each LCAP year, identify the metric(s) that the LEA will use to track progress toward the expected outcomes.

- LEAs must identify metrics for specific student groups, as appropriate, including expected outcomes that address and reduce disparities in outcomes between student groups.
- The metrics may be quantitative or qualitative; but at minimum, an LEA’s LCAP must include goals that are measured using all of the applicable metrics for the related state priorities, in each LCAP year, as applicable to the type of LEA.
- To the extent a state priority does not specify one or more metrics (e.g., implementation of state academic content and performance standards), the LEA must identify a metric to use within the LCAP. For these state priorities, LEAs are encouraged to use metrics based on or reported through the relevant local indicator self-reflection tools within the Dashboard.

- **Required metrics for LEA-wide actions:** For each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
 - These required metrics may be identified within the action description or the first prompt in the increased or improved services section, however the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.
- **Required metrics for Equity Multiplier goals:** For each Equity Multiplier goal, the LEA must identify:
 - The specific metrics for each identified student group at each specific schoolsite, as applicable, to measure the progress toward the goal, and/or
 - The specific metrics used to measure progress in meeting the goal related to credentialing, subject matter preparation, or educator retention at each specific schoolsite.

Complete the table as follows:

Metric

- Enter the metric number.

Metric

- Identify the standard of measure being used to determine progress towards the goal and/or to measure the effectiveness of one or more actions associated with the goal.

Baseline

- Enter the baseline when completing the LCAP for 2024–25.
 - Use the most recent data associated with the metric available at the time of adoption of the LCAP for the first year of the three-year plan. LEAs may use data as reported on the 2023 Dashboard for the baseline of a metric only if that data represents the most recent available data (e.g., high school graduation rate).
 - Using the most recent data available may involve reviewing data the LEA is preparing for submission to the California Longitudinal Pupil Achievement Data System (CALPADS) or data that the LEA has recently submitted to CALPADS.
 - Indicate the school year to which the baseline data applies.
 - The baseline data must remain unchanged throughout the three-year LCAP.
 - This requirement is not intended to prevent LEAs from revising the baseline data if it is necessary to do so. For example, if an LEA identifies that its data collection practices for a particular metric are leading to inaccurate data and revises its practice to obtain

accurate data, it would also be appropriate for the LEA to revise the baseline data to align with the more accurate data process and report its results using the accurate data.

- If an LEA chooses to revise its baseline data, then, at a minimum, it must clearly identify the change as part of its response to the description of changes prompt in the Goal Analysis for the goal. LEAs are also strongly encouraged to involve their educational partners in the decision of whether or not to revise a baseline and to communicate the proposed change to their educational partners.
- Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a new baseline each year, as applicable.

Year 1 Outcome

- When completing the LCAP for 2025–26, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may provide the Year 1 Outcome when completing the LCAP for both 2025–26 and 2026–27 or may provide the Year 1 Outcome for 2025–26 and provide the Year 2 Outcome for 2026–27.

Year 2 Outcome

- When completing the LCAP for 2026–27, enter the most recent data available. Indicate the school year to which the data applies.
 - Note for Charter Schools: Charter schools developing a one-year LCAP may identify the Year 2 Outcome as not applicable when completing the LCAP for 2026–27 or may provide the Year 2 Outcome for 2026–27.

Target for Year 3 Outcome

- When completing the first year of the LCAP, enter the target outcome for the relevant metric the LEA expects to achieve by the end of the three-year LCAP cycle.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP may identify a Target for Year 1 or Target for Year 2, as applicable.

Current Difference from Baseline

- When completing the LCAP for 2025–26 and 2026–27, enter the current difference between the baseline and the yearly outcome, as applicable.
 - Note for Charter Schools: Charter schools developing a one- or two-year LCAP will identify the current difference between the baseline and the yearly outcome for Year 1 and/or the current difference between the baseline and the yearly outcome for Year 2, as applicable.

Timeline for school districts and COEs for completing the “**Measuring and Reporting Results**” part of the Goal.

Metric	Baseline	Year 1 Outcome	Year 2 Outcome	Target for Year 3 Outcome	Current Difference from Baseline
Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 . Leave blank until then.	Enter information in this box when completing the LCAP for 2026–27 . Leave blank until then.	Enter information in this box when completing the LCAP for 2024–25 or when adding a new metric.	Enter information in this box when completing the LCAP for 2025–26 and 2026–27 . Leave blank until then.

Goal Analysis:

Enter the LCAP Year.

Using actual annual measurable outcome data, including data from the Dashboard, analyze whether the planned actions were effective towards achieving the goal. “Effective” means the degree to which the planned actions were successful in producing the target result. Respond to the prompts as instructed.

Note: When completing the 2024–25 LCAP, use the 2023–24 Local Control and Accountability Plan Annual Update template to complete the Goal Analysis and identify the Goal Analysis prompts in the 2024–25 LCAP as “Not Applicable.”

A description of overall implementation, including any substantive differences in planned actions and actual implementation of these actions, and any relevant challenges and successes experienced with implementation.

- Describe the overall implementation of the actions to achieve the articulated goal, including relevant challenges and successes experienced with implementation.
 - Include a discussion of relevant challenges and successes experienced with the implementation process.
 - This discussion must include any instance where the LEA did not implement a planned action or implemented a planned action in a manner that differs substantively from how it was described in the adopted LCAP.

An explanation of material differences between Budgeted Expenditures and Estimated Actual Expenditures and/or Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services.

- Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures and between the Planned Percentages of Improved Services and Estimated Actual Percentages of Improved Services, as applicable. Minor variances in expenditures or percentages do not need to be addressed, and a dollar-for-dollar accounting is not required.

A description of the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal.

- Describe the effectiveness or ineffectiveness of the specific actions to date in making progress toward the goal. “Effectiveness” means the degree to which the actions were successful in producing the target result and “ineffectiveness” means that the actions did not produce any significant or targeted result.
 - In some cases, not all actions in a goal will be intended to improve performance on all of the metrics associated with the goal.
 - When responding to this prompt, LEAs may assess the effectiveness of a single action or group of actions within the goal in the context of performance on a single metric or group of specific metrics within the goal that are applicable to the action(s). Grouping actions with metrics will allow for more robust analysis of whether the strategy the LEA is using to impact a specified set of metrics is working and increase transparency for educational partners. LEAs are encouraged to use such an approach when goals include multiple actions and metrics that are not closely associated.
 - Beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period.

A description of any changes made to the planned goal, metrics, target outcomes, or actions for the coming year that resulted from reflections on prior practice.

- Describe any changes made to this goal, expected outcomes, metrics, or actions to achieve this goal as a result of this analysis and analysis of the data provided in the Dashboard or other local data, as applicable.
 - As noted above, beginning with the development of the 2024–25 LCAP, the LEA must change actions that have not proven effective over a three-year period. For actions that have been identified as ineffective, the LEA must identify the ineffective action and must include a description of the following:
 - The reasons for the ineffectiveness, and
 - How changes to the action will result in a new or strengthened approach.

Actions:
Complete the table as follows. Add additional rows as necessary.

Action #

- Enter the action number.

Title

- Provide a short title for the action. This title will also appear in the action tables.

Description

- Provide a brief description of the action.

- For actions that contribute to meeting the increased or improved services requirement, the LEA may include an explanation of how each action is principally directed towards and effective in meeting the LEA's goals for unduplicated students, as described in the instructions for the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.
- As previously noted, for each action identified as 1) contributing towards the requirement to increase or improve services for foster youth, English learners, including long-term English learners, and low-income students and 2) being provided on an LEA-wide basis, the LEA must identify one or more metrics to monitor the effectiveness of the action and its budgeted expenditures.
- These required metrics may be identified within the action description or the first prompt in the increased or improved services section; however, the description must clearly identify the metric(s) being used to monitor the effectiveness of the action and the action(s) that the metric(s) apply to.

Total Funds

- Enter the total amount of expenditures associated with this action. Budgeted expenditures from specific fund sources will be provided in the action tables.

Contributing

- Indicate whether the action contributes to meeting the increased or improved services requirement as described in the Increased or Improved Services section using a “Y” for Yes or an “N” for No.
 - **Note:** for each such contributing action, the LEA will need to provide additional information in the Increased or Improved Services section to address the requirements in *California Code of Regulations*, Title 5 [5 CCR] Section 15496 in the Increased or Improved Services section of the LCAP.

Actions for Foster Youth: School districts, COEs, and charter schools that have a numerically significant foster youth student subgroup are encouraged to include specific actions in the LCAP designed to meet needs specific to foster youth students.

Required Actions

- LEAs with 30 or more English learners and/or 15 or more long-term English learners must include specific actions in the LCAP related to, at a minimum:
 - Language acquisition programs, as defined in *EC* Section 306, provided to students, and
 - Professional development for teachers.
 - If an LEA has both 30 or more English learners and 15 or more long-term English learners, the LEA must include actions for both English learners and long-term English learners.
- LEAs eligible for technical assistance pursuant to *EC* sections 47607.3, 52071, 52071.5, 52072, or 52072.5, must include specific actions within the LCAP related to its implementation of the work underway as part of technical assistance. The most common form of this technical assistance is frequently referred to as Differentiated Assistance.

- LEAs that have Red Dashboard indicators for (1) a school within the LEA, (2) a student group within the LEA, and/or (3) a student group within any school within the LEA must include one or more specific actions within the LCAP:
 - The specific action(s) must be directed towards the identified student group(s) and/or school(s) and must address the identified state indicator(s) for which the student group or school received the lowest performance level on the 2023 Dashboard. Each student group and/or school that receives the lowest performance level on the 2023 Dashboard must be addressed by one or more actions.
 - These required actions will be effective for the three-year LCAP cycle.

Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students

Purpose

A well-written Increased or Improved Services section provides educational partners with a comprehensive description, within a single dedicated section, of how an LEA plans to increase or improve services for its unduplicated students as defined in *EC* Section 42238.02 in grades TK–12 as compared to all students in grades TK–12, as applicable, and how LEA-wide or schoolwide actions identified for this purpose meet regulatory requirements. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of educational partners to facilitate their ability to provide input. An LEA’s description in this section must align with the actions included in the Goals and Actions section as contributing.

Please Note: For the purpose of meeting the Increased or Improved Services requirement and consistent with *EC* Section 42238.02, long-term English learners are included in the English learner student group.

Statutory Requirements

An LEA is required to demonstrate in its LCAP how it is increasing or improving services for its students who are foster youth, English learners, and/or low-income, collectively referred to as unduplicated students, as compared to the services provided to all students in proportion to the increase in funding it receives based on the number and concentration of unduplicated students in the LEA (*EC* Section 42238.07[a][1], *EC* Section 52064[b][8][B]; 5 *CCR* Section 15496[a]). This proportionality percentage is also known as the “minimum proportionality percentage” or “MPP.” The manner in which an LEA demonstrates it is meeting its MPP is two-fold: (1) through the expenditure of LCFF funds or through the identification of a Planned Percentage of Improved Services as documented in the Contributing Actions Table, and (2) through the explanations provided in the Increased or Improved Services for Foster Youth, English Learners, and Low-Income Students section.

To improve services means to grow services in quality and to increase services means to grow services in quantity. Services are increased or improved by those actions in the LCAP that are identified in the Goals and Actions section as contributing to the increased or improved services requirement, whether they are provided across the entire LEA (LEA-wide action), provided to an entire school (Schoolwide action), or solely provided to one or more unduplicated student group(s) (Limited action).

Therefore, for *any* action contributing to meet the increased or improved services requirement, the LEA must include an explanation of:

- How the action is increasing or improving services for the unduplicated student group(s) (Identified Needs and Action Design), and
- How the action meets the LEA's goals for its unduplicated pupils in the state and any local priority areas (Measurement of Effectiveness).

LEA-wide and Schoolwide Actions

In addition to the above required explanations, LEAs must provide a justification for why an LEA-wide or Schoolwide action is being provided to all students and how the action is intended to improve outcomes for unduplicated student group(s) as compared to all students.

- Conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.
- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

For School Districts Only

Actions provided on an **LEA-wide** basis at **school districts with an unduplicated pupil percentage of less than 55 percent** must also include a description of how the actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Actions provided on a **Schoolwide** basis for **schools with less than 40 percent enrollment of unduplicated pupils** must also include a description of how these actions are the most effective use of the funds to meet the district's goals for its unduplicated pupils in the state and any local priority areas. The description must provide the basis for this determination, including any alternatives considered, supporting research, experience, or educational theory.

Requirements and Instructions

Complete the tables as follows:

Total Projected LCFF Supplemental and/or Concentration Grants

- Specify the amount of LCFF supplemental and concentration grant funds the LEA estimates it will receive in the coming year based on the number and concentration of foster youth, English learner, and low-income students. This amount includes the Additional 15 percent LCFF Concentration Grant.

Projected Additional 15 percent LCFF Concentration Grant

- Specify the amount of additional LCFF concentration grant add-on funding, as described in *EC* Section 42238.02, that the LEA estimates it will receive in the coming year.

Projected Percentage to Increase or Improve Services for the Coming School Year

- Specify the estimated percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year as calculated pursuant to 5 *CCR* Section 15496(a)(7).

LCFF Carryover — Percentage

- Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).

LCFF Carryover — Dollar

- Specify the LCFF Carryover — Dollar amount identified in the LCFF Carryover Table. If a carryover amount is not identified in the LCFF Carryover Table, specify an amount of zero (\$0).

Total Percentage to Increase or Improve Services for the Coming School Year

- Add the Projected Percentage to Increase or Improve Services for the Coming School Year and the Proportional LCFF Required Carryover Percentage and specify the percentage. This is the LEA's percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the LCAP year, as calculated pursuant to 5 CCR Section 15496(a)(7).

Required Descriptions:

LEA-wide and Schoolwide Actions

For each action being provided to an entire LEA or school, provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) for whom the action is principally directed, (2) how the action is designed to address the identified need(s) and why it is being provided on an LEA or schoolwide basis, and (3) the metric(s) used to measure the effectiveness of the action in improving outcomes for the unduplicated student group(s).

If the LEA has provided this required description in the Action Descriptions, state as such within the table.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed.

An LEA demonstrates how an action is principally directed towards an unduplicated student group(s) when the LEA explains the need(s), condition(s), or circumstance(s) of the unduplicated student group(s) identified through a needs assessment and how the action addresses them. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s) and Why it is Provided on an LEA-wide or Schoolwide Basis

Provide an explanation of how the action as designed will address the unique identified need(s) of the LEA's unduplicated student group(s) for whom the action is principally directed and the rationale for why the action is being provided on an LEA-wide or schoolwide basis.

- As stated above, conclusory statements that a service will help achieve an expected outcome for the goal, without an explicit connection or further explanation as to how, are not sufficient.

- Further, simply stating that an LEA has a high enrollment percentage of a specific student group or groups does not meet the increased or improved services standard because enrolling students is not the same as serving students.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

Note for COEs and Charter Schools: In the case of COEs and charter schools, schoolwide and LEA-wide are considered to be synonymous.

Limited Actions

For each action being solely provided to one or more unduplicated student group(s), provide an explanation of (1) the unique identified need(s) of the unduplicated student group(s) being served, (2) how the action is designed to address the identified need(s), and (3) how the effectiveness of the action in improving outcomes for the unduplicated student group(s) will be measured.

If the LEA has provided the required descriptions in the Action Descriptions, state as such.

Complete the table as follows:

Identified Need(s)

Provide an explanation of the unique need(s) of the unduplicated student group(s) being served identified through the LEA's needs assessment. A meaningful needs assessment includes, at a minimum, analysis of applicable student achievement data and educational partner feedback.

How the Action(s) are Designed to Address Need(s)

Provide an explanation of how the action is designed to address the unique identified need(s) of the unduplicated student group(s) being served.

Metric(s) to Monitor Effectiveness

Identify the metric(s) being used to measure the progress and effectiveness of the action(s).

For any limited action contributing to meeting the increased or improved services requirement that is associated with a Planned Percentage of Improved Services in the Contributing Summary Table rather than an expenditure of LCFF funds, describe the methodology that was used to determine the contribution of the action towards the proportional percentage, as applicable.

- For each action with an identified Planned Percentage of Improved Services, identify the goal and action number and describe the methodology that was used.
- When identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

- For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA's current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Total Planned Expenditures Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Additional Concentration Grant Funding

A description of the plan for how the additional concentration grant add-on funding identified above will be used to increase the number of staff providing direct services to students at schools that have a high concentration (above 55 percent) of foster youth, English learners, and low-income students, as applicable.

An LEA that receives the additional concentration grant add-on described in *EC* Section 42238.02 is required to demonstrate how it is using these funds to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent as compared to the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is equal to or less than 55 percent. The staff who provide direct services to students must be certificated staff and/or classified staff employed by the LEA; classified staff includes custodial staff.

Provide the following descriptions, as applicable to the LEA:

- An LEA that does not receive a concentration grant or the concentration grant add-on must indicate that a response to this prompt is not applicable.
- Identify the goal and action numbers of the actions in the LCAP that the LEA is implementing to meet the requirement to increase the number of staff who provide direct services to students at schools with an enrollment of unduplicated students that is greater than 55 percent.
- An LEA that does not have comparison schools from which to describe how it is using the concentration grant add-on funds, such as a single-school LEA or an LEA that only has schools with an enrollment of unduplicated students that is greater than 55 percent, must describe how it is using the funds to increase the number of credentialed staff, classified staff, or both, including custodial staff, who provide direct services to students at selected schools and the criteria used to determine which schools require additional staffing support.
- In the event that an additional concentration grant add-on is not sufficient to increase staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent, the LEA must describe how it is using the funds to retain staff providing direct services to students at a school with an enrollment of unduplicated students that is greater than 55 percent.

Complete the table as follows:

- Provide the staff-to-student ratio of classified staff providing direct services to students with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of classified staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.

- The staff-to-student ratio must be based on the number of full-time equivalent (FTE) staff and the number of enrolled students as counted on the first Wednesday in October of each year.
- Provide the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is 55 percent or less and the staff-to-student ratio of certificated staff providing direct services to students at schools with a concentration of unduplicated students that is greater than 55 percent, as applicable to the LEA.
 - The LEA may group its schools by grade span (Elementary, Middle/Junior High, and High Schools), as applicable to the LEA.
 - The staff-to-student ratio must be based on the number of FTE staff and the number of enrolled students as counted on the first Wednesday in October of each year.

Action Tables

Complete the Total Planned Expenditures Table for each action in the LCAP. The information entered into this table will automatically populate the other Action Tables. Information is only entered into the Total Planned Expenditures Table, the Annual Update Table, the Contributing Actions Annual Update Table, and the LCFF Carryover Table. The word “input” has been added to column headers to aid in identifying the column(s) where information will be entered. Information is not entered on the remaining Action tables.

The following tables are required to be included as part of the LCAP adopted by the local governing board or governing body:

- Table 1: Total Planned Expenditures Table (for the coming LCAP Year)
- Table 2: Contributing Actions Table (for the coming LCAP Year)
- Table 3: Annual Update Table (for the current LCAP Year)
- Table 4: Contributing Actions Annual Update Table (for the current LCAP Year)
- Table 5: LCFF Carryover Table (for the current LCAP Year)

Note: The coming LCAP Year is the year that is being planned for, while the current LCAP year is the current year of implementation. For example, when developing the 2024–25 LCAP, 2024–25 will be the coming LCAP Year and 2023–24 will be the current LCAP Year.

Total Planned Expenditures Table

In the Total Planned Expenditures Table, input the following information for each action in the LCAP for that applicable LCAP year:

- **LCAP Year:** Identify the applicable LCAP Year.
- **1. Projected LCFF Base Grant:** Provide the total amount estimated LCFF entitlement for the coming school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8).

Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs.

See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.

- **2. Projected LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated on the basis of the number and concentration of unduplicated students for the coming school year.
- **3. Projected Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected LCFF Base Grant and the Projected LCFF Supplemental and/or Concentration Grants, pursuant to 5 CCR Section 15496(a)(8). This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the coming LCAP year.
- **LCFF Carryover — Percentage:** Specify the LCFF Carryover — Percentage identified in the LCFF Carryover Table from the prior LCAP year. If a carryover percentage is not identified in the LCFF Carryover Table, specify a percentage of zero (0.00%).
- **Total Percentage to Increase or Improve Services for the Coming School Year:** This percentage will not be entered; it is calculated based on the Projected Percentage to Increase or Improve Services for the Coming School Year and the LCFF Carryover — Percentage. ***This is the percentage by which the LEA must increase or improve services for unduplicated pupils as compared to the services provided to all students in the coming LCAP year.***
- **Goal #:** Enter the LCAP Goal number for the action.
- **Action #:** Enter the action's number as indicated in the LCAP Goal.
- **Action Title:** Provide a title of the action.
- **Student Group(s):** Indicate the student group or groups who will be the primary beneficiary of the action by entering "All," or by entering a specific student group or groups.
- **Contributing to Increased or Improved Services?:** Type "Yes" if the action **is** included as contributing to meeting the increased or improved services requirement; OR, type "No" if the action is **not** included as contributing to meeting the increased or improved services requirement.
- If "Yes" is entered into the Contributing column, then complete the following columns:
 - **Scope:** The scope of an action may be LEA-wide (i.e., districtwide, countywide, or charterwide), schoolwide, or limited. An action that is LEA-wide in scope upgrades the entire educational program of the LEA. An action that is schoolwide in scope upgrades the entire educational program of a single school. An action that is limited in its scope is an action that serves only one or more unduplicated student groups.

- **Unduplicated Student Group(s):** Regardless of scope, contributing actions serve one or more unduplicated student groups. Indicate one or more unduplicated student groups for whom services are being increased or improved as compared to what all students receive.
- **Location:** Identify the location where the action will be provided. If the action is provided to all schools within the LEA, the LEA must indicate “All Schools.” If the action is provided to specific schools within the LEA or specific grade spans only, the LEA must enter “Specific Schools” or “Specific Grade Spans.” Identify the individual school or a subset of schools or grade spans (e.g., all high schools or grades transitional kindergarten through grade five), as appropriate.
- **Time Span:** Enter “ongoing” if the action will be implemented for an indeterminate period of time. Otherwise, indicate the span of time for which the action will be implemented. For example, an LEA might enter “1 Year,” or “2 Years,” or “6 Months.”
- **Total Personnel:** Enter the total amount of personnel expenditures utilized to implement this action.
- **Total Non-Personnel:** This amount will be automatically calculated based on information provided in the Total Personnel column and the Total Funds column.
- **LCFF Funds:** Enter the total amount of LCFF funds utilized to implement this action, if any. LCFF funds include all funds that make up an LEA’s total LCFF target (i.e., base grant, grade span adjustment, supplemental grant, concentration grant, Targeted Instructional Improvement Block Grant, and Home-To-School Transportation).
 - **Note:** For an action to contribute towards meeting the increased or improved services requirement, it must include some measure of LCFF funding. The action may also include funding from other sources, however the extent to which an action contributes to meeting the increased or improved services requirement is based on the LCFF funding being used to implement the action.
- **Other State Funds:** Enter the total amount of Other State Funds utilized to implement this action, if any.
 - **Note:** Equity Multiplier funds must be included in the “Other State Funds” category, not in the “LCFF Funds” category. As a reminder, Equity Multiplier funds must be used to supplement, not supplant, funding provided to Equity Multiplier schoolsites for purposes of the LCFF, the ELO-P, the LCRS, and/or the CCSPP. This means that Equity Multiplier funds must not be used to replace funding that an Equity Multiplier schoolsite would otherwise receive to implement LEA-wide actions identified in the LEA’s LCAP or that an Equity Multiplier schoolsite would otherwise receive to implement provisions of the ELO-P, the LCRS, and/or the CCSPP.
- **Local Funds:** Enter the total amount of Local Funds utilized to implement this action, if any.
- **Federal Funds:** Enter the total amount of Federal Funds utilized to implement this action, if any.
- **Total Funds:** This amount is automatically calculated based on amounts entered in the previous four columns.
- **Planned Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis to unduplicated students, and that does not have funding associated with the action, enter the planned quality improvement anticipated for the action as

a percentage rounded to the nearest hundredth (0.00%). A limited action is an action that only serves foster youth, English learners, and/or low-income students.

- As noted in the instructions for the Increased or Improved Services section, when identifying a Planned Percentage of Improved Services, the LEA must describe the methodology that it used to determine the contribution of the action towards the proportional percentage. The percentage of improved services for an action corresponds to the amount of LCFF funding that the LEA estimates it would expend to implement the action if it were funded.

For example, an LEA determines that there is a need to analyze data to ensure that instructional aides and expanded learning providers know what targeted supports to provide to students who are foster youth. The LEA could implement this action by hiring additional staff to collect and analyze data and to coordinate supports for students, which, based on the LEA’s current pay scale, the LEA estimates would cost \$165,000. Instead, the LEA chooses to utilize a portion of existing staff time to analyze data relating to students who are foster youth. This analysis will then be shared with site principals who will use the data to coordinate services provided by instructional assistants and expanded learning providers to target support to students. In this example, the LEA would divide the estimated cost of \$165,000 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Planned Percentage of Improved Services for the action.

Contributing Actions Table

As noted above, information will not be entered in the Contributing Actions Table; however, the ‘Contributing to Increased or Improved Services?’ column will need to be checked to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses.

Annual Update Table

In the Annual Update Table, provide the following information for each action in the LCAP for the relevant LCAP year:

- **Estimated Actual Expenditures:** Enter the total estimated actual expenditures to implement this action, if any.

Contributing Actions Annual Update Table

In the Contributing Actions Annual Update Table, check the ‘Contributing to Increased or Improved Services?’ column to ensure that only actions with a “Yes” are displaying. If actions with a “No” are displayed or if actions that are contributing are not displaying in the column, use the drop-down menu in the column header to filter only the “Yes” responses. Provide the following information for each contributing action in the LCAP for the relevant LCAP year:

- **6. Estimated Actual LCFF Supplemental and/or Concentration Grants:** Provide the total amount of LCFF supplemental and concentration grants estimated based on the number and concentration of unduplicated students in the current school year.
- **Estimated Actual Expenditures for Contributing Actions:** Enter the total estimated actual expenditure of LCFF funds used to implement this action, if any.

- **Estimated Actual Percentage of Improved Services:** For any action identified as contributing, being provided on a Limited basis only to unduplicated students, and that does not have funding associated with the action, enter the total estimated actual quality improvement anticipated for the action as a percentage rounded to the nearest hundredth (0.00%).
 - Building on the example provided above for calculating the Planned Percentage of Improved Services, the LEA in the example implements the action. As part of the annual update process, the LEA reviews implementation and student outcome data and determines that the action was implemented with fidelity and that outcomes for foster youth students improved. The LEA reviews the original estimated cost for the action and determines that had it hired additional staff to collect and analyze data and to coordinate supports for students that estimated actual cost would have been \$169,500 due to a cost of living adjustment. The LEA would divide the estimated actual cost of \$169,500 by the amount of LCFF Funding identified in the Data Entry Table and then convert the quotient to a percentage. This percentage is the Estimated Actual Percentage of Improved Services for the action.

LCFF Carryover Table

- **9. Estimated Actual LCFF Base Grant:** Provide the total amount of estimated LCFF Target Entitlement for the current school year, excluding the supplemental and concentration grants and the add-ons for the Targeted Instructional Improvement Block Grant program, the former Home-to-School Transportation program, and the Small School District Transportation program, pursuant to 5 CCR Section 15496(a)(8). Note that the LCFF Base Grant for purposes of the LCAP also includes the Necessary Small Schools and Economic Recovery Target allowances for school districts, and County Operations Grant for COEs. See *EC* sections 2574 (for COEs) and 42238.02 (for school districts and charter schools), as applicable, for LCFF entitlement calculations.
- **10. Total Percentage to Increase or Improve Services for the Current School Year:** This percentage will not be entered. The percentage is calculated based on the amounts of the Estimated Actual LCFF Base Grant (9) and the Estimated Actual LCFF Supplemental and/or Concentration Grants (6), pursuant to 5 CCR Section 15496(a)(8), plus the LCFF Carryover – Percentage from the prior year. This is the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all students in the current LCAP year.

Calculations in the Action Tables

To reduce the duplication of effort of LEAs, the Action Tables include functionality such as pre-population of fields and cells based on the information provided in the Data Entry Table, the Annual Update Summary Table, and the Contributing Actions Table. For transparency, the functionality and calculations used are provided below.

Contributing Actions Table

- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Planned Expenditures for Contributing Actions (LCFF Funds) column.
- **5. Total Planned Percentage of Improved Services**
 - This percentage is the total of the Planned Percentage of Improved Services column.
- **Planned Percentage to Increase or Improve Services for the coming school year (4 divided by 1, plus 5)**

- This percentage is calculated by dividing the Total Planned Contributing Expenditures (4) by the Projected LCFF Base Grant (1), converting the quotient to a percentage, and adding it to the Total Planned Percentage of Improved Services (5).

Contributing Actions Annual Update Table

Pursuant to *EC* Section 42238.07(c)(2), if the Total Planned Contributing Expenditures (4) is less than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the LEA is required to calculate the difference between the Total Planned Percentage of Improved Services (5) and the Total Estimated Actual Percentage of Improved Services (7). If the Total Planned Contributing Expenditures (4) is equal to or greater than the Estimated Actual LCFF Supplemental and Concentration Grants (6), the Difference Between Planned and Estimated Actual Percentage of Improved Services will display “Not Required.”

- **6. Estimated Actual LCFF Supplemental and Concentration Grants**
 - This is the total amount of LCFF supplemental and concentration grants the LEA estimates it will actually receive based on of the number and concentration of unduplicated students in the current school year.
- **4. Total Planned Contributing Expenditures (LCFF Funds)**
 - This amount is the total of the Last Year's Planned Expenditures for Contributing Actions (LCFF Funds).
- **7. Total Estimated Actual Expenditures for Contributing Actions**
 - This amount is the total of the Estimated Actual Expenditures for Contributing Actions (LCFF Funds).
- **Difference Between Planned and Estimated Actual Expenditures for Contributing Actions (Subtract 7 from 4)**
 - This amount is the Total Estimated Actual Expenditures for Contributing Actions (7) subtracted from the Total Planned Contributing Expenditures (4).
- **5. Total Planned Percentage of Improved Services (%)**
 - This amount is the total of the Planned Percentage of Improved Services column.
- **8. Total Estimated Actual Percentage of Improved Services (%)**
 - This amount is the total of the Estimated Actual Percentage of Improved Services column.
- **Difference Between Planned and Estimated Actual Percentage of Improved Services (Subtract 5 from 8)**
 - This amount is the Total Planned Percentage of Improved Services (5) subtracted from the Total Estimated Actual Percentage of Improved Services (8).

LCFF Carryover Table

- **10. Total Percentage to Increase or Improve Services for the Current School Year (6 divided by 9 plus Carryover %)**

- This percentage is the Estimated Actual LCFF Supplemental and/or Concentration Grants (6) divided by the Estimated Actual LCFF Base Grant (9) plus the LCFF Carryover – Percentage from the prior year.
- **11. Estimated Actual Percentage of Increased or Improved Services (7 divided by 9, plus 8)**
 - This percentage is the Total Estimated Actual Expenditures for Contributing Actions (7) divided by the LCFF Funding (9), then converting the quotient to a percentage and adding the Total Estimated Actual Percentage of Improved Services (8).
- **12. LCFF Carryover — Dollar Amount LCFF Carryover (Subtract 11 from 10 and multiply by 9)**
 - If the Estimated Actual Percentage of Increased or Improved Services (11) is less than the Estimated Actual Percentage to Increase or Improve Services (10), the LEA is required to carry over LCFF funds.

The amount of LCFF funds is calculated by subtracting the Estimated Actual Percentage to Increase or Improve Services (11) from the Estimated Actual Percentage of Increased or Improved Services (10) and then multiplying by the Estimated Actual LCFF Base Grant (9). This amount is the amount of LCFF funds that is required to be carried over to the coming year.
- **13. LCFF Carryover — Percentage (12 divided by 9)**
 - This percentage is the unmet portion of the Percentage to Increase or Improve Services that the LEA must carry over into the coming LCAP year. The percentage is calculated by dividing the LCFF Carryover (12) by the LCFF Funding (9).

California Department of Education
November 2023